



BioNEST Bioincubation Centre (Industrial Biotech Park, IBTP Kathua)

ADVERTISEMENT NO. IBTP-2/2025

(WALK-IN-INTERVIEW)

BioNEST Bioincubation Centre, Industrial Biotech Park, Kathua invites applications from eligible and interested candidates to work under a Project implemented at “**Industrial Biotech Park, Ghatti, Kathua**” funded by **BIRAC, DBT**. Responsibilities include managing the incubator and supporting start-ups and entrepreneurship at **Industrial Biotech Park, Kathua**. The following positions shall be filled up through WALK- IN-INTERVIEW:

Position Code	Name & No. of Position(s)	Essential Qualification(s)	Desirable Qualification(s)	Upper Age Limit	Monthly Emoluments (₹)
IBTP-BN-01	Chief Executive Officer [01 Position]	i) Masters/MBA/MBM/PGDM/PMP with atleast minimum 55% marks and ii) At least 3 years of proven job experience in Entrepreneurship/Business Development or Bio-product development/ Startups/Tech transfer/ Industry Experience.	i) Diploma in management/business development/ intellectual property rights related areas will be preferred. Experience in industrial/ institutional business development activities such as liaison with different stakeholders, business negotiations, drafting of MoUs, technology transfer, contract management and financial management. Developing relationships with Industries/ Universities/ Government bodies, experience in conducting training programmes ii) Candidate needs to have good writing and oral communication skills with computer literacy	50 years	₹1,00,000/- (Salary Negotiable)
IBTP-BN-02	Coordinator (Scientist) [01 Position]	i) B.Tech/M.Sc./M.Tech in Biological Sciences/Life Sciences/Chemical Sciences And ii) 3 yrs of proven job experience in Bio-product development R&D/ Startup/ Entrepreneurship/ Industry Experience.	i) MBA/Post Graduate Degree/ Diploma in management/business development and intellectual property rights related areas ii) Experience in working with Start ups/Institutional business development activities/ Technology transfer, Product Marketing, Developing relationships with Industries/ Universities/ Government bodies, experience in conducting training programmes	45 years	₹75,000/- (Consolidated)

			iii) Candidate needs to have good scientific writing and oral communication skills along with computer literacy		
IBTP-BN-03	Business Manager-Administration & Finance [01 Position]	i) B.Tech./M.Sc./M.Tech/MBA and ii) At least 2 years of proven experience in Business Management /Company Secretary, Administration/ Finance/ Entrepreneurship Development/ Office management	i) Diploma in management/business development/ Administration/ Finance ii) Candidate needs to have good writing and oral communication skills with computer literacy	40 years	₹50,000/- (Consolidated)
IBTP-BN-04	Project Assistant [01 Position]	i) Master in Science in Biological Sciences/Life Sciences/Related Subject from a recognized University or equivalent with at least 55% marks	i) At least one year of experience working in a research laboratory, experience in handling scientific equipment, writing scientific publications and notes ii) Experience in Skill development training programmes, and experience in organizing workshops and exhibitions iii) Sufficient knowledge of computer operations, particularly in MS Office, Power Point and Office Management Software.	35 years	₹35,000/- (Consolidated)
IBTP-BN-05	Office Assistant [02 Position]	i) Graduation with minimum 55% marks and ii) Minimum 1 years of proven working experience in office Administration from any Govt./ private/ R&D organization	i) Handling of scientific documentation, Data entry operations, Maintenance of records, Skill development training programs ii) Sufficient Knowledge of computer operations, particularly in office & PowerPoint	28 years	₹25,000/- (Consolidated)

IMPORTANT INSTRUCTIONS

1. The positions are purely temporary and co-terminus with the project. The persons selected will work in the project at Industrial Biotech Park, Kathua for a period of one year which is further extendable depending upon their performance.
2. Age will be reckoned as on the last date of receipt of applications, i.e., **03.12.2025**.

3. All the eligible candidates are advised to fill the Google form on or before **03.12.2025 (Wednesday) by 05:00 pm**. Any application received after the scheduled date and time shall not be entertained for Walk in interview.
- **Chief Executive Officer-** (IBTP-BN-01)- <https://forms.gle/APnm1QVaNBKi1K9B9>
 - **Coordinator (Scientist)-(IBTP-BN-02)** - <https://forms.gle/LHwUQoaux4GKr3w46>
 - **Business Manager- Administration & Finance-** (IBTP-BN-03) - <https://forms.gle/3t5nuwdXbbta2i7C8>
 - **Project Assistant-(IBTP-BN-04)-** <https://forms.gle/PdCzfHiUpGqjLaS88>
 - **Office Assistant- (IBTP-BN-06)** - <https://forms.gle/eZSr7MFV9Z67S1pW8>
4. The list of shortlisted candidates for in person interview will be uploaded on the CSIR-IIIM website <https://iiim.res.in/> on **05.12.2025 (Friday) by 5:00 pm**.
5. The applicants (who have applied within the stipulated date and time) must bring all the academic & work experience documents & certificates in original as well as self-attested photocopies at the time of WALK-IN- INTERVIEW and 'RESULT WAITED' will not be considered.
6. The interview date will be announced on the CSIR-IIIM website (<https://iiim.res.in/>). Please check these websites regularly for updates.
7. The **WALK-IN- INTERVIEW** will be held at CSIR-IIIM, Canal Road, Jammu.
8. The candidate has the option to interact in English/Hindi before the Selection Committee.
9. In case the final certificates reflect CGPA/SGPA/OGPA Grades, the candidate should convert the same into an equivalent percentage as per the approved formula of the University in the Application Form, and a copy of such conversion must be attached along with the application form.
10. To avoid any inconvenience, only those candidates who strictly fulfil the eligibility criteria and possess the degrees/mark sheets in the subjects above should apply for the interview.
11. Upon selection/empanelment, the original documents, including eligibility qualification, DOB certificate, will be verified; if any discrepancy is found, the selection/empanelment shall stand cancelled. No TA/DA will be paid for attending the WALK-IN- INTERVIEW.

INTERIM ENQUIRIES WILL NOT BE ENTERTAINED.

Sd/-
Section Officer