



## BioNEST Bioincubation Centre (Industrial Biotech Park, IBTP Kathua)

ADVERTISEMENT NO. IBTP-1/2025

(IN PERSON WALK-IN-INTERVIEW)

BioNEST Bioincubation Centre, Industrial Biotech Park, Kathua invites applications from eligible and interested candidates to work under a Project implemented at “**Industrial Biotech Park, Ghatti, Kathua**” funded by **BIRAC, DBT**. Responsibilities include managing the incubator and supporting start-ups and entrepreneurship at **Industrial Biotech Park, Kathua**. The following positions shall be filled up through IN PERSON INTERVIEW:

| Position Code | Name & No. of Position(s)                                  | Essential Qualification(s)  | Desirable Qualification(s)   | Upper Age Limit | Monthly Emoluments (₹)               |
|---------------|--|---|--|-----------------|--------------------------------------|
| IBTP-BN-01    | <b>Chief Executive Officer</b><br><br><b>[01 Position]</b> | i) Masters or Ph.D in Biological Sciences/Life-Sciences/Chemical Sciences or any related subject<br><br><b>and</b><br><br>ii) At least 5 years of proven experience in Entrepreneurship/Business Development or Bio-product development R&D/ Industry Experience. | i) MBA/MBM/ Diploma in management/business development/ property rights related areas will be preferred. Experience in industrial/ institutional business development activities such as liaison with different stakeholders, business negotiations, drafting of MoUs, technology transfer, contract management and financial management. Developing relationships with Industries/ Universities/ Government bodies, experience in conducting training programmes<br><br>ii) Candidate needs to have good writing and oral communication skills with computer literacy | 50 years        | <b>₹1,00,000/-</b><br>(Consolidated) |

|            |   |  |   |          |                                    |
|------------|---|--|---|----------|------------------------------------|
| IBTP-BN-02 | <b>Coordinator<br/>(Scientist)</b><br><br><b>[01 Position]</b>                            | i) Masters/M.Tech with 4 years relevant experience in Biological Sciences/Life Sciences/Chemical Sciences for Bio-product development R&D/ Industry Experience<br><br>or<br><br>Ph.D in Biological Sciences/Life Sciences/Related Subject with 1 year relevant experience in Bio-product development R&D/ Industry Experience. | i) Post Graduate Degree/ Diploma in management/business development and property rights related areas<br><br>ii) Experience in working with Start ups/Institutional business development activities/ Technology transfer, Product Marketing, Developing relationships with Industries/ Universities/ Government bodies, experience in conducting training programmes<br><br>iii) Candidate needs to have good scientific writing and oral communication skills along with computer literacy | 45 years | <b>₹75,000/-</b><br>(Consolidated) |
| IBTP-BN-03 | <b>Business Manager-<br/>Administration &amp;<br/>Finance</b><br><br><b>[01 Position]</b> | i) B.E./B.Tech. and M.Tech/Masters<br><br><b>and</b><br><br>ii) At least 3 years of proven experience in Business Management /Company Secretary, Administration/ Finance/ Entrepreneurship Development/ Office mangement   | i) MBA/MBM/ Diploma in management/business development/Administration/ Finance<br><br>ii) Candidate needs to have good writing and oral communication skills with computer literacy   | 40 years | <b>₹50,000/-</b><br>(Consolidated) |
| IBTP-BN-04 | <b>Project Assistant</b><br><br><b>[02 Position]</b>                                      | i) Master in Science in Biological Sciences/Life Sciences/Related Subject from a recognized University or equivalent with at least 55% marks   | i) At least one year of experience working in a research laboratory, experience in handling scientific equipment, writing scientific publications and notes<br><br>ii) Experience in Skill development training programmes, and experience in organizing workshops and exhibitions.<br><br>iii) Sufficient knowledge of computer operations, particularly in MS Office, Power Point and Office Management Software.   | 35 years | <b>₹35,000/-</b><br>(Consolidated) |
| IBTP-BN-05 | <b>Accountant</b><br><br><b>[01 Position]</b>   | i) Graduate in Commerce with at least 55% marks<br><br><b>and</b><br><br>ii) 2 years of proven experience in finance and accounting, ledger entries, bill payments, cash book maintenance, PFMS and other financial works allied thereto   | One year of experience with a Chartered Accountant/Cost & Management accountant/Company Secretary, Masters in Business Administration (Finance)/ Masters in Economics/ Commerce   | 40 years | <b>₹25,000/-</b><br>(Consolidated) |

## IMPORTANT INSTRUCTIONS

1. The positions are purely temporary and co-terminus with the project. The persons selected will work in the project at Industrial Biotech Park, Kathua for a period of one year which is further extendable depending upon their performance.
2. Age will be reckoned as on the last date of receipt of applications, i.e., **25.09.2025**.
3. All the eligible candidates are advised to fill the Google form on or before **25.09.2025 by 05:30 pm**. Any application received after the scheduled date and time shall not be entertained for in-person interview.  
**Chief Executive Officer** (IBTP-BN-01)- [[Click to Apply](#)]  
**Coordinator (Scientist)** (IBTP-BN-02) - [[Click to Apply](#)]  
**Business Manager- Administration & Finance-** (IBTP-BN-03) - [[Click to Apply](#)]  
**Project Assistant** (IBTP-BN-04) - [[Click to Apply](#)]  
**Accountant** (IBTP-BN-05) - [[Click to Apply](#)]
4. The list of shortlisted candidates for in person interview will be uploaded on the CSIR-IIIM website <https://iiim.res.in/> on **29.09.2025 (Monday)** by **5:30 pm**.
5. The applicants (who have applied within the stipulated date and time) must bring all the academic & work experience documents & certificates in original as well as self-attested photocopies at the time of IN PERSON INTERVIEW and 'RESULT WAITED' will not be considered.
6. The interview date will be announced on the CSIR-IIIM website (<https://iiim.res.in/>). Please check these websites regularly for updates.
7. The **IN PERSON INTERVIEW** will be held at CSIR-IIIM, Canal Road, Jammu.
8. The candidate has the option to interact in English/Hindi before the Selection Committee.
9. In case the final certificates reflect CGPA/SGPA/OGPA Grades, the candidate should convert the same into an equivalent percentage as per the approved formula of the University in the Application Form, and a copy of such conversion must be attached along with the application form.
10. To avoid any inconvenience, only those candidates who strictly fulfil the eligibility criteria and possess the degrees/mark sheets in the subjects above should apply for the interview.
11. Upon selection/empanelment, the original documents, including eligibility qualification, DOB certificate, will be verified; if any discrepancy is found, the selection/empanelment shall stand cancelled. No TA/DA will be paid for attending the IN PERSON INTERVIEW.

**INTERIM ENQUIRIES WILL NOT BE ENTERTAINED.**

**Sd/-  
Section Officer**