

INDIAN INSTITUTE OF INTEGRATIVE MEDICINE: JAMMU

No: D.11014/1/2023/Gen.

Dated: 11.12.2024

CIRCULAR

Subject-Inviting of applications for allotment of accommodation in IHM Colony, Jammu for the calendar year, 2025.

Applications are invited in the prescribed format from the eligible staff members who are desirous of seeking allotment for the allotment year 2025 for allotment of following category of residences. The last date of submission of duly filled application to General Section is **24th Dec. 2025**,

Type of Accommodation	Entitlement will base on the below mentioned Grade Pay as on 1.1.2025
Type-I	(Level 1)
Type-II	(Level 2,3,4 &5)
Type-III	(Level 6,7 &8)
Type-IV	(Level 9, 10&11)
Type-V	(Level 12-13& 13A)
Type-VI	(Level 14)

Note: As per CSIR instructions vide letter No.5-1/34/08-PD dated 03.08.2009 eligibility will be considered based on the existing provisions.

Contd.P/2

As per CSIR Residence Allotment Rules 2022, the following conditions are applicable for considering the applications.

1. In the case of SC/ST candidates a separate priority list will be prepared in respect of type I,II,III & IV quarters and one common priority list including SC/ST in respect of type I,II, III and IV shall be prepared.
2. Officers who have drawn HBA under CSIR HBA Rules, 1985 at concessional rate of interest and constructed a house at a station where the employees are posted, are not eligible for allotment of accommodation. Double the interest on the amount of HBA or licence fee at prevalent market rate will be charged in case the employee did not vacate Government/Council accommodation if the house was constructed at a station where he/she was employed. An employee shall not be eligible for Council accommodation if he/she owns/acquires/constructs a house in his own name or in the name of his/her spouse within the municipal limits of Jammu or within a radius of 8 km of the laboratory/institute.
3. Officers entitled to Type-V and VI can also apply for Type-IV respectively as their next below type accommodation. The application for the next below type should be submitted separately and subscribed as ""Next below type" at the top of application form on the right hand side.
4. Officers who are already in occupation of a lower type of accommodation and are desirous of having entitled type of accommodation should also apply on forms as per their entitlement.
5. Scientist apartments are transit accommodation and all allottees of these apartments are also required to apply for accommodation of the type they are entitled to.
6. For such officers as happen to be on leave, tour etc. and where it is not possible to contact them and application cannot be forwarded within the prescribed period provisional application form may be sent by the Divisional/Sectional head concerned within the stipulated date. Final application should, however, be sent within one week or the date of officers joining back.
7. The application forms are obtainable from General Section or IIM website.
8. Application containing, wrong information in regard to entitlement etc. are liable to be rejected summarily.
9. Separate applications should be submitted for different types of accommodation.
10. The period of Dies-non if any, may be indicated in the application form appropriately.
Before making an application, the salient Rules of allotment etc., given in the enclosed appendix may please be read carefully. It is also requested that applications for allotment may kindly be submitted at the earliest i.e. without waiting for the last date..
11. Please note that late applications shall not be entertained.


SECTION OFFICER

Dated: 11.12.2024

Copy to:-

1. Head of all the Sections/Divisions
2. Head, RRL (Branch), Sanat Nagar, Srinagar
3. Notice Board.
4. Sh. Shaghaf Ansari, Sr. Sci. is requested to kindly hoist said circular on the IIM Web site.

Appendix

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EXTRACT OF RULES REGARDING ALLOTMENT OF GENERAL POOL ACCOMMODATION

- Rule 10.1 If an employee on receipt of an allotment order fails to accept the allotment of residence within five days or take possession within eight days of the date of acceptance of the allotment order, the allotment order shall stand cancelled and the concerned employee shall be debarred for allotment for a period of one year from the date of such cancellation.
- Rule 10.2 If an employee, in occupation of a residence of a lower type than his entitlement applies for a residence of his eligible type and on allotment of such eligible type of residence fails to accept the allotment, he may be permitted to staying the residence already in his/her occupation provided that he/she shall not apply to Scientist apartments/Hostel accommodation.
- Rule7 Rule 7 of CSIR (Residence Allotment) Rules 2022 is also referred which has been notified vide Circular No.(II) 1/9/98/Gen.Allot.Rules dated 22.12.1998,. The persons withdrawing from the final priority list before the officer is made to them without bonafide reasons shall be treated at par with those who refused the accommodation on offer and shall be dealt accordingly.

Sharing/Subletting

No officer shall sublet/share the residence or any part thereof allotted to him except with prior approval of Director, IIIM, Jammu. Unauthorized sharing/subletting will be a clear violation of CCS (Conduct Rules) 3,1(iii), (an employee shall do nothing which is unbecoming of a Government council servant) An officer found guilty shall render himself liable to disciplinary action.