

INDIAN INSTITUTE OF INTEGRATIVE MEDICINE, JAMMU

No.C-29012/1/24 Vig.

Dated: 13.12.2024

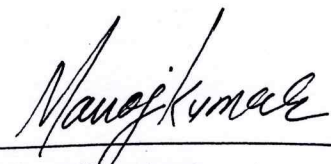
OFFICE MEMORANDUM

Sub: Submission of Annual Property Returns for the year ending 31.12.2024 by Group 'A' & 'B' officers under Rule 18(1)(ii) of the Central Civil Services(Conduct) Rules,1964-furnishing of Certificate-reg.

It is notified that all CSIR-IIIM staff belonging to Group 'A' & 'B' are required to submit the Annual Immovable Property Return for the year ending 2024 under Rule 18 (1) (ii) of the Central Civil Services (Conduct) Rules, 1964 in the prescribed proforma (attached)

Further, as per GOI instructions in this regard, it is informed that non-compliance of the order forms sufficient reason for initiating disciplinary proceedings against the incumbent. Strict action may be taken against the employees who fail to submit the Annual Property Returns in time or furnish wrong information.

Accordingly, all Staff belonging to Group 'A' and 'B' (including Non-Gazetted Gr. 'B') Level-6 and above are requested to submit their respective Annual Property Returns to this Office w.e.f. 1st January 2024 to 31st Dec 2024. The APR proforma should be properly filled and avoid using "No change" and "Same as before" in the APR details.



Section Officer (Vigilance)

Copy to :-

- (1) All Group 'A' & 'B' Officers/Staff-Through email
- (2) PS to Director
- (3) Head, CSIR-IIIM Branch Lab, Srinagar
- (4) PA to Sr. Controller of Administration
- (5) PA to CoF&A
- (6) All Notice Boards
- (7) Office Copy for records
- (8)Head IT Division- for uploading this OM on CSIR-IIIM website