

ADVERTISEMENT NO. 02-AIC/2024

(IN PERSON INTERVIEW)

Applications are invited from eligible and interested candidates to work under a Project at “ATAL INCUBATION CENTRE (AIC),” CSIR-IIIM, Branch Lab, Srinagar under “AIC-IIIM Bio-Innovation Foundation”. Responsibilities include managing incubator and supporting Start-ups & Entrepreneurship at CSIR-IIIM, Branch Lab, Srinagar. The following positions shall be filled up through in person interview:

Position Code	Name & No. of Position(s)	Essential Qualification(s)	Desirable Qualification(s)	Upper Age Limit	Monthly Emoluments (₹)
AIC-02	Business Manager [01 Position]	Masters in any discipline with at least 60% marks and At least 5 year’s proven experience in fostering innovative technologies, working with start-ups and entrepreneurship development, public relations, and developing relationships with Industries/ Universities/Govt. Bodies.	Experience in managing incubation facilities, content writing, project writing and management, skill development program, experience in handling national and international projects with sufficient knowledge of Computer Operations, particularly in MS Office.	45 years	₹75,000/- (Initial higher start can be considered for exceptionally meritorious candidates)

IMPORTANT INSTRUCTIONS

- The positions are purely temporary and co-terminus with the project. The engagements shall be initially for a period of one year or till the project duration, whichever is earlier. The engagements shall be extend-able on yearly basis subject to performance review and project duration. The duration of the project is up to **27.02.2028**.
- Age will be reckoned as on the date of the Interview i.e. **21.09.2024**
- All the eligible candidates are advised to fill the Google form on or before 17.09.2024 by 05:30 PM. Any application received after the scheduled date and time shall not be entertained for in-person interview. In case of any difficulty in filling up the Google forms, please contact **tbi@iiim.ac.in**.
- Business Manager- (AIC-02) - [<https://forms.gle/ZNTmaENQoNwgA2G76>]
- The In-person interviews shall be held from **09:30 AM onwards** at **CSIR-IIIM, Branch Lab, Sanat Nagar, Srinagar**, as per the following schedule:

Position Code	Date of Interview
AIC-02	21.09.2024
- The list of shortlisted candidates for in person interview will be uploaded on the CSIR-IIIM website <https://iiim.res.in/> on 18.09.2024 (Wednesday) by 5:30 pm.
- The applicants (who have applied within the stipulated date and time) must bring all the academic & work experience documents & certificates in original as well as self-attested photocopies on 21.09.2024 for IN PERSON INTERVIEW.
- The interview shall be held on 21.09.2024 (Saturday) from 09:30 AM CSIR-IIIM, Branch Lab, Sanat Nagar, Srinagar
- The candidate has the option to interact in English/Hindi before the Selection Committee.
- In case the final certificates reflect CGPA/SGPA/OGPA Grades, the candidate should convert the same into an equivalent percentage as per the approved formula of the University in the Application Form, and a copy of such conversion must be attached along with the application form.
- To avoid any inconvenience, only those candidates who strictly fulfill the eligibility criteria and possess the degrees/mark sheets in the subjects above should apply and appear for the interview.
- Upon selection/empanelment, the original documents, including eligibility qualification, DOB, caste, and age relaxation certificate, will be verified; if any discrepancy is found, the selection/empanelment shall stand cancelled.
- No TA/DA will be paid for attending the IN PERSON INTERVIEW

INTERIM ENQUIRIES WILL NOT BE ENTERTAINED.

For any queries, please email: Dr. Muzamil Ahmad [mahmad@iiim.res.in]

Project Investigator
AIC-IIIM Bio-Innovation Foundation