

CSIR-INDIAN INSTITUTE OF INTEGRATIVE MEDICINE, JAMMU

No.1/157/2024-Estt.

Dated: 09.08.2024

OFFICE MEMORANDUM

Independence Day will be celebrated on Thursday, the 15th August, 2024 at CSIR-IIIM, Jammu. All the Officers and Staff Members, RRL School staff shall participate in the following programme at the venue as mentioned below:-

1. Assembling of staff : 09.45 A.M. - Main Office Lawn of CSIR-IIIM, Jammu (Near Sir Col. R.N Chopra Bust)
2. Guard of Honour : 09.55 A.M. - Main Office Lawn
3. Flag hoisting by the Director, IIIM, followed by National Anthem : 10.00 A.M. - Main Office Lawn
4. Address by the Director, CSIR-IIIM, Jammu. : 10.10 A.M.
5. Cultural programme by RRL School (followed by distribution of sweets) : 10.15 A.M.

Further, as usual sweets will be distributed to the staff and members of their families, school staff, school children and others who will attend the Independence Day function on 15th August, 2024.


SECTION OFFICER

Copy to:-

1. PA to Director.
2. PA to Sr. COA.
3. All the Chairmen/Heads of Divisions – with the request to give wide publicity amongst staff working under them.
4. Head, CSIR-IIIM (Branch), Srinagar.
5. Head, RMBD & IST- for arranging mike/ sound system at the Flag hoisting area.
6. Principal, RRL School.
7. Secretary, IIIM Café – for procuring and making the arrangement of distribution of sweets to staff and members of their families, school staff, school children and other who will attend the Independence Day function.
8. Lab. Supervisor – to ensure cleanliness around the Flag hoisting area.
9. Head Engg. - for arranging white wash near the Flag hoisting area .
10. SE (Electric) - for making uninterrupted power supply at the venue.
11. Security Officer/Assistant - for making arrangement of hoisting of National Flag.
12. Notice Board.
13. Incharge, IIIM Website – for uploading this OM on CSIR-IIIM website