

# **INDIAN INSTITUTE OF INTEGRATIVE MEDICINE, JAMMU**

No:- I-34011/2/23-Sr.COA

Dated: 11.07.2024

## **OFFICE MEMORANDUM**

**Sub:- Re-constitution of Committees at CSIR-IIIM (Branch) Lab, Srinagar -reg.**

Consequent upon completion of tenure of various committees of the Institute, retirement/resignation of incumbents etc. the Director CSIR-IIIM, Jammu has re-constituted the same, as under:-

### **1. Local Purchase Committee (Emergent Purchases):-**

<b>S.No.</b>	<b>Name of the Employee &amp; Designation</b>	<b>Role</b>
1.	Dr. Fayaz Ahmad Malik, Sr. Pr. Scientist	Chairman
2.	Dr. Nasheeman Ashraf, Pr. Scientist	Member
3.	Sh. Mohd Ayood Bhat, ASO(G)	Member
4.	Sh. Mohammad Suhail Dar, JSA (F&A)	Member-Convener
5.	Indenter	Member

### **2. Works Sub-Committee:-**

<b>S.No.</b>	<b>Name of the Employee &amp; Designation</b>	<b>Role</b>
1.	Dr. Muzamil Ahmad, Pr. Scientist	Chairman
2.	Dr. Syed Sajad Hussain, Pr. Scientist	Member
3.	Dr. Bilal Ahmad Bhat, Pr. Scientist	Member
4.	Er. Ubair Nazir Wani, Sr. Technical Officer	Member-Convener

### **3. Annual Physical Verification Committee for Stores:-**

<b>S.No.</b>	<b>Name of the Employee &amp; Designation</b>	<b>Role</b>
1.	Dr. Zahoor Ahmad Parry, Sr. Pr. Scientist	Chairman
2.	Dr. Firdous Ahmad Mir, Scientist	Member
3.	Dr. Shahid Rasool, Sr. Scientist	Member
4.	Mr. Ehtisam Hameed, JSA	Member-Convener

4. **Campus & Lawn Management Committee:-**

S.No.	Name of the Employee & Designation	Role
1.	Dr. Qazi Parvaiz Hassan, Sr. Pr. Scientist	Chairman
2.	Dr. Phalisteen Sultan, Sr. Technical Officer	Member
3.	Dr. Padma Lay, Scientist	Member
4.	Er. Ubair Nazir Wani, Sr. Technical Officer	Member
5.	Sh. Mohd. Ayoob Bhat, ASO(G)	Member-Convener

5. **Canteen Management Committee:-**

S.No.	Name of the Employee & Designation	Role
1.	Dr. Syed Riyaz Ul Hassan, Sr. Pr. Scientist	Chairman
2.	Dr. Nazia Abbas, Sr. Scientist	Member
3.	Mr. Habibullah, Technical Officer	Member
4.	Sh. Mohd. Ayoob Bhat, ASO(G)	Member
5.	Sh. Mohammad Suhail Dar, JSA (F&A)	Member-Convener

6. **Guest House and Hostel Management Committee:-**

S.No.	Name of the Employee & Designation	Role
1.	*Dr. Muzamil Ahmad Pr. Scientist	Chairman
2.	Dr. Syed Khalid Yousuf, Scientist	Member
3.	Sh. Mohd. Ayoob Bhat, ASO(G)	Member and Booking I/C
4.	Sh. Mohammad Suhail Dar, JSA (F&A)	Member-Convener

\*Chairman of the Committee will also serve as a Hostel Warden

7. **Academics and Trainings:-**

S.No.	Name of the Employee & Designation	Role
1.	Dr. Khursheed Ahmad Bhat, Sr. Pr. Scientist	Chairman
2.	Dr. Nasheeman Ashraf, Pr. Scientist	Member
3.	Dr. Bilal Ahmed Bhat, Pr. Scientist	Member
4.	Dr. Shahid Rasool, Sr. Scientist	Member



**8. Individual Responsibilities:-**

<b>S.No.</b>	<b>Name of the Employee &amp; Designation</b>	<b>Division/Section Assigned</b>
1.	Dr. Qazi Parvaiz Hassan, Sr. Pr. Scientist	Transport
2.	Dr. Syed Sajad Hussain, Pr. Scientist	Security
3.	Dr. Syed Khalid Yousuf, Scientist	IT & Internet Services /Video Conferencing & Committee Room
4.	Er. Ubair Nazir Wani, Sr. Technical Officer	Engineering, Maintenance/Cleanliness of Campus & Staff Colony
5.	Sh. Mohd. Ayoob Bhat, ASO(G)	Administrative Work
6.	Mr. Ehtisam Hameed, JSA	Stores

The tenure of the above committees is for a period of two years for the date of notification.

This issues with the approval of the Director CSIR-IIIM, Jammu.

  
**[Rajesh Gupta]**  
**Administrative Officer**

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