

## CSIR-INDIAN INSTITUTE OF INTEGRATIVE MEDICINE, CANAL ROAD, JAMMU

No.7-2(26)/2014-R&A/Vol.IV

Dated:04.09.2023

## OFFICE MEMORANDUM

Having accepted the terms and conditions contained in the offer of appointment Letter No.7-2 (26)/2014-R&A/Vol.IV dated 02.08.2022, Mr. Vishal Kataria has reported for duty as Junior Secretariat Assistant (Gen), Post Code-01 (UR) at CSIR-IIIM Jammu at the minimum pay of ₹19,900/- Per Month in Pay Level-2 [Pay Matrix:Rs.19,900-63,200], plus usual allowances as admissible under rules to the Council Servants, with effect from 28.08.2023 (F/N).

He shall be on probation for a period of **two years** from the date of his joining which may be extended or curtailed at the discretion of the Competent Authority.

He is posted in Recruitment & Assessment Section, CSIR-IIIM, Jammu.

He is allotted ID No.912.

[MANOJ KUMAR] / SECTION OFFICER (GEN

Mr. Vishal Kataria, Junior Secretariat Assistant (Gen) CSIR-IIIM, Jammu.

## Copy to:

- 1. All Chairpersons/Heads of Divisions/Section (through e-mail)
- 2. PA to Director
- 3. PA to Sr. CoA
- S.O. (Establishment) -Original application along with joining report, Medical Fitness Certificate, Simple Character Verification and Character & Antecedents Verification Attestation Form (Triplicate) of Mr. Vishal Kataria.
- 5. I/c, CSIR-IIIM Website for uploading this QM on CSIR-IIIM website
- 6. I/c CSIR-IIIM Library
- 7. I/c Security Officer
- 8. Notice Board