

**CSIR-INDIAN INSTITUTE OF INTEGRATIVE MEDICINE, JAMMU**

No.1/157/2023-Estt.

Dated: 03.08.2023

**OFFICE MEMORANDUM**

Independence Day will be celebrated on Tuesday, the 15<sup>th</sup> August, 2023 at CSIR-IIIM, Jammu. All the Officers and Staff Members are requested to kindly participate in the following programme at the venue as mentioned below:-

1. Assembling of staff : 09.45 A.M. - Main Office Lawn of CSIR-IIIM, Jammu (Near Sir Col. R.N Chopra Bust)
2. Guard of Honour : 09.55 A.M. - Main Office Lawn
3. Flag hoisting by the Director, IIIM, : 10.00 A.M. - Main Office Lawn followed by National Anthem
4. Address by the Director, IIIM, : 10.10 A.M.
5. Cultural programme by RRL School : 10.25 A.M.
6. Distribution of sweets : 11.25 A.M.

Further, the Director has also constituted following committee to organize the Independence Day Programme:-

1. Dr. Dhiraj Vyas, Sr. Pr. Scientist
2. Sh. Vikram Singh, Sr. COA
3. Sh. Rajesh Gupta, A.O.
4. Sh. Sanjay Sharma, Sr. Tech. Officer
5. Sh. Shaghaf Ansari,

Further, the Director has also accorded approval to sanction an expenditure of Rs.30,000/- (Rupees Thirty thousand only) in favour of Sh. Sanjay Sharma, Secretary, IIIM Café for purchase of Sweets which will be distributed to participants on 15<sup>th</sup> August, 2023. The payment of sweets will be made on receipt of bill etc.

  
SECTION OFFICER 26/8/23

Copy to:-

1. All the Chairmen/Heads of Divisions - with the request to give wide publicity amongst staff working under them.
2. Head, CSIR-IIIM (Branch), Srinagar.
3. Head, RMBD & IST- for arranging mike/ sound system at the Flag hoisting area.
4. Secretary, RRL School.
5. Secretary, IIIM Café - for making the arrangement of distribution of sweets to staff and members of their families, school staff, school children and other who will attend the Independence Day function.
6. Lab. Supervisor - to ensure cleanliness around the Flag hoisting area.
7. Head Engg. - for arranging white wash near the Flag hoisting area .
8. SE (Electric) - for making uninterrupted power supply at the venue.
9. Security Officer - for making arrangement of unfurling of National Flag.
10. PA to Director.
11. PA to Sr. COA.
12. Notice Board.
13. Incharge, IIIM Website - for uploading this OM on CSIR-IIIM website