



**CSIR-INDIAN INSTITUTE OF INTEGRATIVE MEDICINE,
CANAL ROAD, JAMMU**

No.7-2(26)/2014-R&A/Vol.IV

Dated:12.04.2023

OFFICE MEMORANDUM

Having accepted the terms and conditions contained in the offer of appointment Letter No.7-2 (26)/2014-R&A/Vol.IV dated 23.11.2022, **Ms. Aastha** has reported for duty as **Junior Secretariat Assistant (Gen), Post Code-01 (UR)** at CSIR-IIIM Jammu at the minimum pay of **₹19,900/- Per Month in Pay Level-2 [Pay Matrix:Rs.19,900-63,200]**, plus usual allowances as admissible under rules to the Council Servants, with effect from **10.04.2023 (F/N)**.

She shall be on probation for a period of Two years from the date of her joining which may be extended or curtailed at the discretion of the Competent Authority.

She is posted in **Recruitment & Assessment Section, CSIR-IIIM, Jammu.**

She is allotted ID No.911.

[MANOJ KUMAR]
SECTION OFFICER (GEN)

Ms. Aastha,
Junior Secretariat Assistant (Gen)
CSIR-IIIM, Jammu.

Copy to:

1. All Chairpersons/Heads of Divisions/Section (through e-mail)
2. PA to Director
3. PA to CoA
4. S.O. (Establishment) -Original application along with joining report, Medical Fitness Certificate, Simple Character Verification and Character & Antecedents Verification Attestation Form (Triplicate) of Ms. Aastha.
5. I/c, CSIR-IIIM Website – for uploading this OM on CSIR-IIIM website
6. I/c CSIR-IIIM Library
7. I/c Security Officer
8. Notice Board