

CSIR-INDIAN INSTITUTE OF INTEGRATIVE MEDICINE, JAMMU

No.1/157/2022-Estt.

Dated: 10.08.2022

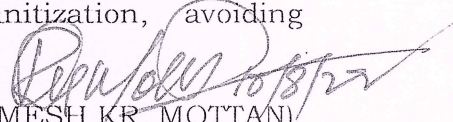
OFFICE MEMORANDUM

Independence Day will be celebrated on Monday, the 15th August, 2022 at CSIR-IIIM, Jammu. All the Officers and Staff Members are requested to kindly participate in the following programme at the venue as mentioned below:-

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| 1. Assembling of staff | : | 09.45 A.M. - Main Office Lawn
of CSIR-IIIM, Jammu
(Near Sir Col. R.N Chopra Bust) |
| 2. Guard of Honour | : | 09.55 A.M. - Main Office Lawn |
| 3. Flag hoisting by the Director, IIIM,
followed by National Anthem | : | 10.00 A.M. - Main Office Lawn |
| 4. Address by the Director, IIIM,
Jammu | : | 10.10 A.M. |
| 5. Distribution of sweets | : | 10.15 A.M. |

Further, the Director has also accorded approval to sanction an expenditure of Rs.30,000/- (Rupees Thirty thousand only) in favour of Dr. Ajay Prakash Gupta, Secretary, IIIM Café for purchase of Sweets which will be distributed to participants on 15th August, 2022. The payment of sweets will be made on receipt of bill etc.

Keeping in view of spread of Covid-19 pandemic, participants are requested to follow the certain preventive measures while attending the programme such as maintaining social distancing, wearing of masks, proper sanitization, avoiding large congregations, protecting vulnerable persons etc.


(ROMESH KR. MOTTAN)
SECTION OFFICER

Copy to:-

1. All the Chairmen/Heads of Divisions – with the request to give wide publicity amongst staff working under them.
2. Head, CSIR-IIIM (Branch), Srinagar.
3. Head, RMBD & IST- for arranging mike/ sound system at the Flag hoisting area.
4. Secretary, RRL School.
5. Secretary, IIIM Café – for making the arrangement of distribution of sweets to staff and members of their families, school staff, school children and other who will attend the Independence Day function.
6. Lab. Supervisor – to ensure cleanliness around the Flag hoisting area.
7. Head Engg. - for arranging white wash near the Flag hoisting area .
8. SE (Electric) - for making uninterrupted power supply at the venue.
9. Security Officer - for making arrangement of unfurling of National Flag.
10. PA to Director.
11. PA to Sr. COA.
12. Administrative Officer
13. Notice Board.
14. Incharge, IIIM Website – for uploading this OM on CSIR-IIIM website