

CSIR-INDIAN INSTITUTE OF INTEGRATIVE MEDICINE, JAMMU

No.2/1893/2022-Estt.

Dated: 04/07/2022

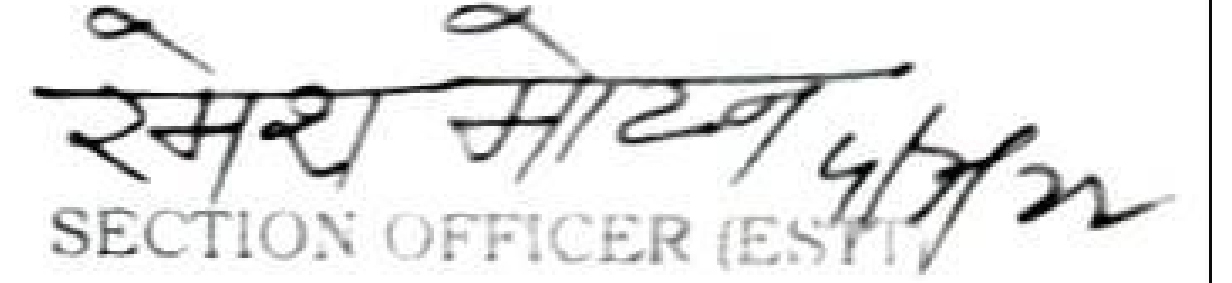
OFFICE MEMORANDUM

Having accepted the terms and conditions contained in the offer of appointment No.7-2(3)/2021(A)-R&A/Vol.II dated 19.05.2022 and 27.06.2022, Sh. Mayank Mishra has reported for duty as Hindi Translator (Post Code 1 (UR); Advt. No.09/2020 at the minimum of pay @**Rs.35,400/-** p.m. in Pay Level - 6 (Pay Matrix: Rs.35,400-1,12,400) plus usual allowances as admissible under rule to the Council Servants, with effect from **27.06.2022 (FN)**.

He will be on probation for a period of one year from the date of his joining which may be extended or curtailed at the discretion of the Competent Authority.

He will sit alongwith Sh. Sanjay Sharma, Hindi Officer (Additional Charge) till such time a regular Hindi Officer is appointed in IIIM. He will devise the standard forms into Bilingual and translate OMs issued by the Administration into Hindi Language as per GOI guidelines.

He is allotted ID No.893.


SECTION OFFICER (ESTT)

Sh. Mayank Mishra,
Hindi Translator
CSIR-IIIM, Jammu

Copy to:-

1. All Chairmen/Heads of Sections/Divisions.
2. Sh. Sanjay Sharma, Sr. T.O. & Addl. charge of Hindi Officer.
3. Personnel Cell.
4. Bill Section.
5. Accounts Section
6. PA to Director.
7. PA to Sr. COA.
8. PA to CoF&A
9. F&AO
10. SPO
11. Incharge, IIIM Website - for uploading on CSIR-IIIM website
12. CSIR-IIIM Library.
13. Watch & Ward Section.
14. Medical Officers, CSIR-IIIM, Jammu.
15. Notice Board (3 copies).