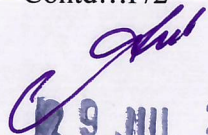


**IMPORTANT INSTRUCTION FOR TYPING TEST TO BE  
CONDUCTED ON 23.08.2022**

1. This Admit Card for the Typing Test does not, in any way, guarantee the selection for the post applied for. Candidates are advised to read carefully the eligibility criteria as mentioned in the advertisement and they should appear in the typing test only after ensuring their eligibility on the closing date of the receipt of the applications. Candidates should note that their admission to all stages of examination will be purely **provisional** and subject to satisfying the prescribed eligibility criteria. On further scrutiny, if any claim made in the application is not found substantiated, the candidature will be cancelled.
2. All outstation candidates are advised to make their travel arrangements in advance and should ensure that they reach Jammu by 22.08.2022 positively.
3. Typing Test for the posts of Junior Secretariat Assistant will be as under :  
**English Typing Speed @ 35w.p.m.**  
**Hindi Typing Speed@ 30 w.p.m.**  
**Time Allowed – 10 minutes**
4. Candidates must bring this admit card, affixing his/her self attested latest coloured photograph at the specified place, for typing test otherwise they will not be allowed to appear in the typing test. As far as possible, please affix the same photograph, that was pasted on the application form. Do not staple the photograph.
5. Alongwith Admit Card candidates are also required to bring **their original as well as a self-attested photocopy** of their Photo ID proof e.g. Driving License, Voter ID Card, Adhaar Card, PAN Card, Passport, State/Central Government issued ID card etc.
6. Candidates should reach the venue of the Typing Test **EIGHTY MINUTES PRIOR TO THE START OF THE TYPING TEST** for verification of documents etc.
7. Before the start of the Typing Test/Skill Test, 5 minutes time shall be given to every candidate to check whether their keyboard and system is working properly /is in order.
8. Candidates must bring this Admit Card in the Typing Test Venue, failing which they will not be permitted to enter the venue of the Typing Test.
9. ***The password of the candidates for Login would be the date of birth of the candidates in the format-DDMMYYYY.***
10. Schedule for Typing Test.

SHIFT-I		SHIFT-II		SHIFT-III	
Reporting Time	8.00 AM	Reporting Time	11.00 AM	Reporting Time	2.00 PM
Gate Closer Time	9.00 AM	Gate Closer Time	12.00 PM	Gate Closer Time	3.00 PM
Exam Time	9.20 AM	Exam Time	12.20 PM	Exam Time	3.20 PM
Exam End Time	9.30 AM	Exam End Time	12.30 PM	Exam End Time	3.30 PM

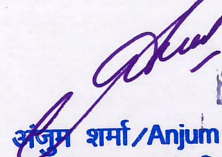
Contd...P/2

  
9 JUL 2022



11. Travelling charges shall be borne by the candidates themselves. No TA will be paid/ reimbursed to the candidates by CSIR-IIIM, Jammu.
12. Candidates are advised in their own interest not to bring any instruments of communication like mobile phone, electronic gadgets etc to the examination venue. Items like bag, note books etc are also not allowed inside the examination hall. Candidates themselves will be responsible for the safety of any items brought by them to the examination centre.
13. In case of any anomaly in the Admit Card please intimate the office immediately.
14. No candidate shall be permitted to leave the venue before the completion of the Typing Test.
15. Candidates are required to follow the instructions issued by the Testing Agency at the Typing Test venue. In case any candidate is found disobeying the instructions and involved in any inappropriate conduct/behaviors he/she will be debarred from appearing in the Typing Test.
16. Candidates are required to appear for the Typing Test on scheduled date and time, failing which the candidate will be treated as absent and no further attempt for Typing Test shall be given under any circumstance.
17. In future all important information regarding recruitment will be available in the Official Website of the Institute: [www.iiim.res.in](http://www.iiim.res.in) As such candidates may advised to check the website daily.

\*\*\*\*\*

  
29 JUL 2022  
**अंजुम शर्मा / Anjum Sharma**  
वरिष्ठ प्रशासन नियंत्रक  
Sr. Controller of Administration  
सीएसआईआर-भारतीय समवेत औषध संस्थान  
CSIR-Indian Institute of Integrative Medicine  
नहर मार्ग, जम्मू तवी-180001  
Canal Road, Jammu Tawi-180001