

CSIR-INDIAN INSTITUTE OF INTEGRATIVE MEDICINE, JAMMU

No./157/2021-Estt.

Dated: 21.01.2021

OFFICE MEMORANDUM

Republic Day will be celebrated on Tuesday, the 26th January, 2021 at CSIR-IIIM, Jammu. All the officers and staff members are requested to kindly participate in the following programmes at the venues as mentioned below:-

1. Assembling of staff : 9.45 a.m. Main Office Lawn of CSIR-IIIM, Jammu (Near Sir Col.R.N.Chopra Bust)
2. Flag hoisting by the Director, : 10.00 a.m. Main Office Lawn CSIR-IIIM, Jammu followed by National Anthem
3. Greetings by the Director, : 10.05 a.m. (after National Anthem) CSIR-IIIM, Jammu

Sweets will be distributed at the end of ceremony.

Keeping in view Covid-19 pandemic, participants are requested to follow the Covid guidelines while attending the programme such as wearing of masks, maintaining social distancing, proper sanitization etc.


SECTION OFFICER

Copy to:-

1. All the Chairmen/Heads of Divisions – with the request to give wide publicity amongst staff working under them
2. Head, CSIR-IIIM (Branch), Sanatnagar, Srinagar.
3. Head PME – for arranging mike/sound system at the Flag hoisting area.
4. Lab. Supervisor – to ensure cleanliness around the Flag hoisting area.
5. SE(Civil) – for arranging white wash near the Flag hoisting area.
6. SE (Electrical) – for making uninterrupted power supply at the venue.
7. Security Officer – for making arrangement of unfurling of National Flag
8. PA to Director.
9. PA to Sr. COA.
10. Notice Board.
11. Incharge, IIIM Website – for uploading this OM on CSIR-IIIM website.