

**INDIAN INSTITUTE OF INTEGRATIVE MEDICINE: JAMMU**

No: 1/9/17/Gen./Allot./I to VI

Dated: 20.11.2017

**CIRCULAR**

**Subject:-Inviting of applications for allotment of accommodation in IIIM Colony, Jammu for the calendar year January 2018.**

Applications are invited in the prescribed format from the eligible staff members who are desirous of seeking allotment for the allotment year 2018 for allotment of following category of residences. The last date of submission of duly filled application to General Section is **08th Dec.2017**.

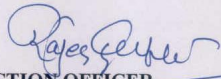
<b>Type of Accommodation</b>	<b>Entitlement will base on the below mentioned Grade Pay as on 1.1.2018</b>
Type-I	Rs.1300,Rs.1400,Rs.1600,Rs.1650 and Rs.1800
Type-II	Rs.1900,Rs.2000,Rs.2400 and Rs.2800
Type-III	Rs.4200,Rs.4600 and Rs.4800
Type-IV	Rs.5400 to Rs.6600
Type-V	Rs.7600 to Rs. 8900
Type-VI	Rs.10,000

Note: As per CSIR instructions vide letter No.5-1/34/08-PD dated 03.08.2009 eligibility will be considered based on the existing provisions.

Contd.P/2

As per CSIR Residence Allotment Rules 1997, the following conditions are applicable for considering the applications.

1. In the case of SC/ST candidates a separate priority list will be prepared in respect of type I,II,III & IV quarters and one common priority list including SC/ST in respect of type I,II, III and IV shall be prepared.
2. Officers who have drawn HBA under CSIR HBA Rules, 1985 at concessional rate of interest are not eligible for allotment of accommodation. Double the interest on the amount of HBA or licence fee at prevalent market rate will be charged in case the employee did not vacate Government/Council accommodation if the house was constructed at a station where he was employed. An employee shall not be eligible for Council accommodation if he/she owns/acquires/constructs a house in his own name or in the name of his/her spouse within the municipal limits of Jammu or within a radius of 8 km of the laboratory/institute.
3. Officers entitled to Type-V and VI can also apply for Type-IV respectively as their next below type accommodation. The application for the next below type should be submitted separately and subscribed as "Next below type" at the top of application form on the right hand side.
4. Officer who are already in occupation of a lower type of accommodation and are desirous of having entitled type of accommodation should also apply on forms as per their entitlement.
5. Scientist apartments are transit accommodation and all allottees of these apartments are also required to apply for accommodation of the type they are entitled to.
6. For such officers as happen to be on leave, tour etc. and where it is not possible to contact them and application cannot be forwarded within the prescribed period provisional application form may be sent by the Divisional/Sectional head concerned within the date prescribed. Final application should, however, be sent within one week or the date of officers joining back.
7. The application forms are obtainable from General Section or IIM website.
8. Application containing, wrong information in regard to entitlement etc. are liable to be rejected summarily.
9. Separate applications should be submitted for different types of accommodation.
10. The period of Dies-non if any, may be indicated in the application form appropriately. Before making an application, the salient Rules of allotment etc., given in the enclosed appendix may please be read carefully. It is also requested that applications for allotment may kindly be submitted at the earliest i.e. without waiting for the last date.
11. Please note that late applications shall not be entertained.

  
SECTION OFFICER  
20/11/17

Dated: 20.11.2017  
Copy to:-

1. Head of all the Sections/Divisions
2. Head, RRL (Branch), Sanat Nagar, Srinagar
3. Notice Board.
4. Sh. Amit Nargotra, Sci. is requested to kindly hoist said application on the IIM Web site.

## Appendix

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### EXTRACT OF RULES REGARDING ALLOTMENT OF GENERAL POOL ACCOMMODATION

- Rule 10.1 If an employee on receipt of an allotment order fails to accept the allotment of residence within five days or take possession within eight days of the date of acceptance of the allotment order, the allotment order shall stand cancelled and the concerned employee shall be debarred for allotment for a period of one year from the date of such cancellation.
- Rule 10.2 If an employee, in occupation of a residence of a lower type than his entitlement applies for a residence of his eligible type and on allotment of such eligible type of residence fails to accept the allotment, he may be permitted to staying the residence already in his occupation provided that he shall not apply to Scientist apartments/Hostel accommodation.
- Rule 7 Rule 7 of CSIR (Residence Allotment) Rules 1997 is also referred which has been notified vide Circular No.(II) 1/9/98/Gen.Allot.Rules dated 22.12.1998. The persons withdrawing from the final priority list before the officer is made to them without bonafide reasons shall be treated at par with those who refused the accommodation on offer and shall be dealt accordingly.

#### Sharing/Subletting

No officer shall sublet/share the residence or any part thereof allotted to him except with prior approval of Director, IIM, Jammu. Unauthorized sharing/subletting will be a clear violation of CCS (Conduct Rules) 3,1(iii), ( an employee shall do nothing which is unbecoming of a Government servant) An officer found guilty shall render himself liable to disciplinary action.



सी एस आई आर-भारतीय समवेत औषध संस्थान  
CSIR-INDIAN INSTITUTE OF INTEGRATIVE MEDICINE  
केनाल रोड, जम्मू तवी CANAL ROAD, JAMMU TAWI-180001

कार्यालयीन आवास के आबंटन हेतु आवेदन पत्र  
APPLICATION FOR ALLOTMENT OF OFFICIAL ACCOMODATION

1. आवेदन/TYPE APPLIED FOR :
2. आवेदक का नाम/ Name of Application :
3. पदनाम/ Designation :
4. वेतनमान/ Pay Scale :
5. वर्ग  
Category : अनुसूचित जाति/अनुसूचित जनजाति/सामान्य  
SC/ST/General
6. परिषद् मुख्यालय/सरकारी सेवा में आने की तिथि :  
DATE OF JOINING SERVICE IN CSIR/GOVERNMENT
7. ग्रुप-4 अर्थात् वैज्ञानिक बी एवं इससे ऊपर के पद  
में आने की तिथि (केवल वैज्ञानिक आवास हेतु) :  
Date of entry into group IV i.e. Scientist B & above:  
(for Scientist Apartment only)
8. 01.01.2018 को ग्रेड वेतन अर्थात् एस.आर.-317-बी-5  
(संशोधित)में परिनिश्चित परिलब्धियाँ :  
Grade Pay as 01.01.2018 Pay means the emoluments  
as defend is SR- 317-B-5 Revised :
9. संस्थान/अनुभाग का नाम :  
Name of the Inst./Section where working :  
क) कमरा नं./Room No. :  
ख) आन्तरिक दूरभाष/Telephone Internal :
10. जन्मतिथि/Date of Birth :
11. सेवानिवृत्ति की तिथि/Date of Superannuation :
12. आपने जम्मू या आइ.आइ.आइ.एम.(शाखा) श्रीनगर :  
की नगर सीमा में घर बनाया है यदि हाँ, तो उसका  
विवरण दें  
Do you own a house within the municipal limits of :  
Jammu/IIIM (Br.)Srinagar if so, the detail of the same
13. वर्तमान आबंटन, यदि आइ.आइ.आइ.एम. कॉलोनी में  
कोई हो : हाँ / नहीं  
Present allotment, if any in IIIM Colony : Yes / No

14. क्या सेवाभंग की कोई अवधि है? यदि है तो विवरण दें।  
Is there any period of service break ?

15. (1) मैं प्रमाणित करता हूँ कि मेरी पत्नी/पति का नियुक्ति के स्थान से आठ किलोमीटर की सीमा में या सी.एस.आइ.आर.(आवास आवंटन) नियम,1997 के अनुसार परिभाषित नियम 7.2 के मुताबिक जम्मू नगर की नगर सीमाओं के अन्दर घर नहीं लिया है।

I certify that, I or my wife/husband do not own a house at the station of my posting, within the limits of 8km. of the Lab. or within the municipal of Jammu City as defined Rule 7.2 of CSIR (Residence Allotment) Rule, 1997.

(2) मुझे आइ.आइ.आइ.एम. कॉलोनी में आवंटन से बंचित नहीं किया गया है।  
I have not been debarred for allotment in IIM, Colony.

(3) मैं यह भी प्रमाणित करता हूँ कि मैं अपने अथवा अपने विवाहिती के नाम पर इकट्ठे या अलग जम्मू नगर की नगर सीमा या प्रयोगशाला/संस्थान से आठ किलोमीटर के भीतर (नियम 7-2)(ए) पर नहीं लूंगा/लूंगी।

I also certify that do not own House either in my name or spouse's name either severally or jointly within the municipal limits or with a radius of 8km of the Lab./Instt. (Rule 7.2(a)).

(4) यह प्रमाणित किया जाता है कि मैंने 1.8.1985 के बाद पुराने नियमों के अन्तर्गत गृह-निर्माण अग्रिम नहीं लिया है और सी.एस.आइ.आर. के नये गृह-निर्माण नियमों के अन्तर्गत ब्याज की रियायती दरों पर गृह-निर्माण अग्रिम नहीं लिया है।

It is certified that I have not taken HBA under old rules after 1.8.1985 and also have not taken HBA at concessional rates of interest under CSIR new HBA Rules.

(5) उपरोक्त सूचना वास्तविक एवं सही है यदि इसे गलत पाया जाएगा तो मैं जानता हूँ/जानती हूँ कि इस आधार पर किया गया मेरा आवंटन रद्द किया जा सकता है।

Information given above is factually correct. If found incorrect, I am aware that allotment made to me on this basis is liable to be cancelled.

(6) मैं सी.एस.आइ.आर. (आवास आवंटन) नियम, 1997 की, मानने के लिए सहमत हूँ।  
I agree to abide by the CSIR (Residence Allotment) Rules, 1997

नाम  
Name

आवेदक के हस्ताक्षर  
Signature of the Applicant

अप्रैशित, आवेदक की आवास हेतु पात्रता के लिए संबंधित महत्वपूर्ण विवरण सत्यापित किए जा चुके हैं। यह भी प्रमाणित किया जाता है कि उपरोक्त अधिकारी ने 1.8.1985 के बाद पुराने नियमों के अन्तर्गत गृह-निर्माण अग्रिम नहीं लिया है और न ही उसने सी.एस.आइ.आर. के नये गृह-निर्माण नियमों के अन्तर्गत ब्याज की रियायती दरों पर गृह-निर्माण अग्रिम नहीं लिया है।

Forwarded, the relevant particulars vital to the determination of eligibility of the applicant to the residential accommodation have been verified. It is also certified that the above mentioned official has not taken HBA under old rules after 1.8.85 and also he/she has not taken HBA at concessional rates of interest under CSIR new HBA Rules.

दिनांक:  
Date

अनुभाग/प्रभागध्यक्ष  
Head of Division/Section

प्रमाणित किया जाता है कि आवेदक द्वारा प्रस्तुत सूचना को सत्यापित किया गया और उचित पाया गया है।  
Certified that the information furnished by the applicant has been verified and found correct.

अनुभाग अधिकारी (स्थापना)  
SECTION OFFICER (Estt.)