

CSIR-INDIAN INSTITUTE OF INTEGRATIVE MEDICINE

No. 1/25/2016-Estt.

Dated: 15.11.2016

OFFICE MEMORANDUM

The Director, CSIR-IIIM, Jammu has been pleased to nominate Reporting and Reviewing Officers of following Administrative staff of this Institute as shown against each:

ADMINISTRATIVE STAFF

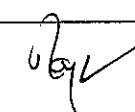
SR.NO.	NAME OF STAFF	DESIGNATION	Reporting Officer	Reviewing Officer	Remarks
1.	Sh. Pankaj Bahadur	COA	Director	Director	
2.	Sh. Vijay Sharma	Sr. Stenographer.	Sh.Rajesh Gupta	Controller of Admn.	
3.	Sh. Dev Raj Sharma	Work Assistant.	Sh.Rajesh Gupta	Controller of Admn.	

IIIM(BR.), SRINAGAR

SR.NO.	NAME OF STAFF	DESIGNATION	Reporting Officer	Reviewing Officer	Remarks
4.	Sh. Zahoor Ahmad Wani	Section Officer(F&A)	Sh. Rajneesh Anand	Director	
5.	Sh. Mohd. Ayub Bhat	Assistant(G) Gr.II.	Sh.Zahoor Ahmad Wani	Controller of Admn.	

ACCOUNTS SECTION

SR.NO.	NAME OF STAFF	DESIGNATION	Reporting Officer	Reviewing Officer	Remarks
6.	Sh.Sunil Kumar	Fin. & Accounts Officer.	Director	Director	
7.	Sh. Anil Kumar Gupta	S.O.(F&A).	Sh. Sunil Kumar	Director	
8.	Sh. Umesh Malhotra	Asst.(F&A) Gr.I.	Sh.Anil Gupta	Sh. Sunil Kumar	



9.	Sh. Vikas Patya	Asst.(F&A) Gr.I.	Sh.Anil Gupta	Sh. Sunil Kumar	
10.	Sh. Harish Kumar Gupta	Asst.(F&A) Gr.I.	Sh.Anil Gupta	Sh. Sunil Kumar	
11.	Sh. Vinod Kumar Meena	Asst.(F&A) Gr.I.	Sh.Anil Gupta	Sh. Sunil Kumar	
12.	Mrs. Lovely Ganjoo	Asst.(F&A) Gr.II	Sh.Anil Gupta	Sh. Sunil Kumar	
13.	Sh. Sanchit Sharma	Asst.(F&A) Gr.II	Sh.Anil Gupta	Sh. Sunil Kumar	
14.	Sh. Roshan Lal	Asst.(F&A) Gr.II	Sh.Anil Gupta	Sh. Sunil Kumar	
15.	Smt. Satya Sharma	Work Assistant.	Sh.Anil Gupta	Sh. Sunil Kumar	
16.	Sh. Prithvi Pal	Work Assistant.	Sh.Anil Gupta	Sh. Sunil Kumar	

PURCHASE SECTION

SR.NO.	NAME OF STAFF	DESIGNATION	Reporting Officer	Reviewing Officer	Remarks
17.	Sh.Praphul Kumar	Store & Purchase Officer	Director	Director	
18.	Sh.Ram Singh	Section Officer(S&P)	Sh.Praphul Kumar	Director	
19.	Mrs. Phoola Kumari	Sr. Stenographer.	Sh.Ram Singh	Sh.Praphul Kumar	
20.	Sh. Ashok Kumar	Asst.(G) Gr.I.	Sh.Ram Singh	Sh.Praphul Kumar	
21.	Mrs. Rajni Kumari	Asst.(S&P) Gr.I.	Sh.Ram Singh	Sh.Praphul Kumar	
22.	Sh. Y.K. Mishra	Asst.(S&P) Gr.I.	Sh.Ram Singh	Sh.Praphul Kumar	
23.	Sh.Bua Ditta	Asst.(S&P) Gr.II.	Sh.Ram Singh	Sh.Praphul Kumar	
24.	Sh. Angrez Chand	Asst.(S&P) Gr.II.	Sh.Ram Singh	Sh.Praphul Kumar	
25.	Sh. Bua Ditta	Work Assistant.	Sh.Ram Singh	Sh.Praphul Kumar	

ESTABLISHMENT SECTION

SR.NO.	NAME OF STAFF	DESIGNATION	Reporting Officer	Reviewing Officer	Remarks
26.	Sh. Rajesh Gupta	S.O.(E).	Controller of Admn	Director	
27.	Sh. Romesh Kumar Motton	Asstt(G)Gr.I	Sh.Rajesh Gupta	Controller of Admn	
28.	Mrs. Kusum Bali	Asstt.(G) Gr.I	Sh.Rajesh Gupta	Controller of Admn	
29.	Mrs. Neelam Razdan	Asstt(G) Gr.I	Sh.Rajesh Gupta	Controller of Admn	
30.	Sh. Rajinder Singh	Asstt(G) Gr.I	Sh.Rajesh Gupta	Controller of Admn	

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31.	Mrs. Rekha Gupta	Asstt(G) Gr.I	Sh.Rajesh Gupta	Controller of Admn	
32.	Mrs. Sunita Kumari	Asstt(G)Gr.III	Sh.Rajesh Gupta	Controller of Admn	
33.	Sh. Benjamin	Asstt(G)Gr.II	Sh.Rajesh Gupta	Controller of Admn	
34.	Sh. Moses Tegi	Work Assistant	Sh.Rajesh Gupta	Controller of Admn	
35.	Sh. Daleep Raj	Work Assistant	Sh.Rajesh Gupta	Controller of Admn	

PERSONNEL CELL

SR.NO.	NAME OF STAFF	DESIGNATION	Reporting Officer	Reviewing Officer	Remarks
36.	Sh. Manoj Kumar	Asstt. (G) Gr.I	Sh.Rajesh Gupta	Controller of Admn	

CENTRAL STORE

SR.NO.	NAME OF STAFF	DESIGNATION	Reporting Officer	Reviewing Officer	Remarks
37.	Sh. Satish Sambyal	Assistant (S&P) Gr. I	Sh. Ram Singh	Sh.Praphul Kumar	
38.	Sh. Partap Chand	Sr. Technician (2)	Sh. Ram Singh	Sh.Praphul Kumar	
39.	Sh. Balwinder Singh	Lab. Assistant	Sh. Ram Singh	Sh.Praphul Kumar	

GENERAL SECTION

SR.NO.	NAME OF STAFF	DESIGNATION	Reporting Officer	Reviewing Officer	Remarks
40.	Sh. U.S. Thapa	Asstt. (G) Gr.I	Sh.Rajesh Gupta	Controller of Admn.	
41.	Sh. Ranjeet Kumar Gupta	Asstt. (G) Gr.I	Sh.Rajesh Gupta	Controller of Admn.	
42.	Mrs. Nisha Vij	Asstt. (G) Gr.I	Sh.Rajesh Gupta	Controller of Admn.	
43.	Mrs. Anjum Padha	Technician(2)	Sh.Rajesh Gupta	Controller of Admn.	
44.	Sh. Rash Pal	Work Assistant	Sh.Rajesh Gupta	Controller of Admn.	
45.	Sh. Suram Chand	Work Assistant	Sh.Rajesh Gupta	Controller of Admn.	
46.	Sh.Kali Dass	Work Assistant	Sh.Rajesh Gupta	Controller of Admn.	

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DIRECTOR'S OFFICE

SR.NO.	NAME OF STAFF	DESIGNATION	Reporting Officer	Reviewing Officer	Remarks
47.	Sh. Ramesh Kumar	Private Secretary	Director	Director	
48.	Sh. Anil Gupta	Asstt. (G) Gr.I	Sh.Ramesh Kumar	Director	
49.	Sh. Ashok Kumar	Work Assistant	Sh.Ramesh Kumar	Sh.Ramesh Kumar	

HINDI SECTION

SR.NO.	NAME OF STAFF	DESIGNATION	Reporting Officer	Reviewing Officer	Remarks
50.	Dr.(Miss) Rama Sharma	Hindi Officer	Controller of Admn.	Director	

CANTEEN

SR.NO.	NAME OF STAFF	DESIGNATION	Reporting Officer	Reviewing Officer	Remarks
51.	Sh. Janak Raj	Halwai.	Sh.Rajinder Kumar	Dr.Zabeer Ahmed	


SECTION OFFICER

Copy to:

1. Incharge, IIIM website- with the request to host this O.M. on IIIM website.
2. Notice Board.