



# Indian Institute of Integrative Medicine

(Formerly known as RRL Jammu)

Canal Road, JAMMU-TAWI 180 001 (INDIA)

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Enquiry No. 14(77)/2016/RC/Pur.

Dated: 28.06.2016

Dear Sirs,

Institute of Integrative Medicine, Jammu is a constituent establishment of CSIR located at Jammu, involved in the Research & Development activities. Being one of the major laboratories of CSIR chain of laboratories, IIIM is using chemicals and other material for the commercial production of Tablets, Capsules and Syrups which may be supplied by you or through dealer network.

As a policy decision, it has been decided to enter into an annual Rate Contract for supply of these items You are, therefore, requested to offer your products range with rates either on your Company letter Head or in the printed form, duly authenticated by respective manufacturer.

## Detail of the Material

### Category -1

SR. No.	Item Name	Unit
1	SODIUM HYDROXIDE IP	KG
2	ACETONITRILE HPLC 2.5 LTR. PER BOTTLE	Bottle
3	DI-SODIUM HYDROGEN PHOSPHATE (Sodium Phosphate)	KG
4	SODIUM BICARBONATE IP	KG
5	DI-CALCIUM PHOSPHATE (ANHYDROUS) IP	KG
6	SODIUM ACID PHOSPHATE	KG
7	LEISHMANS STAIN	LTR.
8	DI BASIC CALCIUM PHOSPHATE IP	KG
9	CHLOROFORM	KG
<b>SR. No.</b>	<b>Coating Material</b>	
1	PONCEAU 4R SUPRA	KG
2	RED OXIDE OF IRON	KG
3	YELLOW OXIDE OF IRON	KG
4	PONCEAU 4R LAKE	KG
5	ERYTHROSINE SUPRA	KG
6	TARTRAZINE SUPRA	KiloGram
7	BRILLIANT BLUE SUPRA	KG
8	INDIGO CARMINE LAKE	KG
9	COLOURCOAT FC4S-A	KG

10	COLOURCOAT EC4S-B	KG
11	SUNSET YELLOW SUPRA	KG
12	INSTACOAT ICS-010	KG
13	BRILLIANT BLUE LAKE	KG
14	ERYTHROCINE LAKE	KG
15	QUINOLINE YELLOW LAKE	KG
16	SUNSET YELLOW LAKE	KG
17	TARTRAZINE LAKE	KG
18	INSTACOAT ICS 5824 ( ORANGE)	KG
<b>SR. No.</b>	<b>Capsules</b>	
1	EMPTY CAPSULE LIGHT BLUE/WHITE( 0 SIZE )	Nos.
2	EMPTY CAPSULE CT/CT ( 1 SIZE)	Nos.
3	EMPTY CAPSULE WHITE/WHITE (1 SIZE)	Nos.
4	EMPTY CAPSULE SHELLS LIGHT BLUE/WHITE (SIZE 1)	Nos.
5	EMPTY CAPSULE GREEN/GREEN	Nos.
6	EMPTY CAPSULE GREY/WHITE (1 SIZE)	Nos.
7	EMPTY CAPSULE BLACK/RED (1 SIZE)	Nos.
8	EMPTY CPASULE GREEN/WHITE	Nos.
9	EMPTY CAPSULE BLUE/CT (1 SIZE)	Nos.
10	EMPTY CAPSULE GREEN/YELLOW ( 0 SIZE)	Nos.
11	EMPTY CAPSULE RED / YELLOW (1 SIZE)	Nos.
12	EMPTY CAPSULE RED/GREY ( 0 SIZE)	Nos.
13	EMPTY CAPSULE MAROON/WHITE ( 0 size )	Nos.
14	EMPTY CAPSULE BLUE/YELLOW (1 SIZE)	Nos.
15	EMPTY CAPSULE SCARLET/SCARLET (1 SIZE)	Nos.
16	EMPTY CAPSULE BLUE/BUFF(1 SIZE)	Nos.
<b>SR. No.</b>	<b>Flavors</b>	
1	FRENCH LAVENDER OIL	KG
2	STRAWBERRY FLAVOUR	KG
3	ORANGE FLAVOUR	KG
4	TRUSIL PINEAPPLE SPL	KG
5	TRUSIL VANILLA SPECIAL	KG
<b>SR. No.</b>	<b>Fillers</b>	
1	TRIETHYL CITRATE IP	KG
2	COMPRITOL 888 ATO 3123ACC	KG
3	BUTYLATED HYDROXY ANISOLE IP (BHA)	KG
4	MICROCRYSTALLINE CELLULOSE IP (PH -100)	KG
5	ACRYCOAT L-30	KG
6	LACTOSE IP	KG
7	CALCIUM CARBONATE IP	KG
8	KYRON T-314	KG
9	CELLULOSE ACETATE PHTHALATE IP	KG
10	BRONOPOL IP	KG
11	HPMC IP (K 100M NOVACOAT)	KG
12	HYDROXY PROPYL CELLULOSE (KLUCEL HF) IP	KG
13	DUMMY PELETS (SPHERICAL WHITE)	KG
14	CARBOMER-934 USP	KG
15	PROTECTAB HP -1	KG
16	ETHYL CELLULOSE (20 CPS) IP	KG
17	MICROCRYSTALLINE CELLULOSE IP	KG

18	CROSPVIDONE IP	KG
19	MAGNESIUM STEARATE IP	KG
20	TALC IP	KG
21	MANNITOL (DC GRADE)PEARLITOL 200SD	KG
22	MAGNESIUM OXIDE HEAVY POWDER	KG
23	MONO AMMONIUM GLYCERINATE	KG
24	NON PERIL SEEDS	KG
25	MICROCRYSTALLINE CELLULOSE 112 ( Cyclocel)	KG
26	CEKOL 50000	KG
27	SODIUM LAURYL SULPHATE IP (SLS)	KG
28	MEGLUMINE	KG
29	POLYETHYLENE OXIDE NF (POLOXAMER 188)	KG
30	EMULSIFYING WAX IP (ANIONIC)	KG
31	STHYL CELLULOSE IP 20 CPS(TIAN RUITAI)	KG
32	SODIUM STARCH GLYCOLLATE IP	KG
33	ERYTHROSINE LAKE INH (ROHA DYECHEM)	KG
34	PROPYL PARABEN IP (ALTA)	KG
35	INSTACOAT (ICS010)INH (IDEAL CARE )	KG
36	MICROCRYSTALLINE CELLULOSE IP (PH-101)	KG
37	CALCIUM CARBONATE (CALTRON)	KG
38	MCC IP PH 102 (ANKIT / RANQ)	KG
39	EDTA IP (ADITYA CHEMICALS/KUSHMA PHARMA)	KG
40	PVP IP (K 30)	KG
41	Insta Moist Shield (IC-MS-218)	KG
42	Lactose AN (Supertab 21 AN)	KG
43	Tacl (BC-1 Grade)	KG
44	Crosspovidone (Kollidon CLF)	KG
45	AC-DI-SOL (CROSCARMELLOSE SODIUM)	KG
46	HPMC K 15 M	KG
47	MICROCELAC 100	KG
48	HPMC IP (K 100M)	KG
49	SODIUM STEARYL FUMARATE BP	KG
50	TITANIUM DIOXIDE IP	KG
51	DOCUSATE SODIUM 80% IN IPA IP	KG
52	CROSCARMELLOSE SODIUM IP	KG
53	DRUG COAT L-100	KG
54	HYDROXY PROPYL CELLULOSE (HPC) RT-LF	KG
55	WHITE SOFT PARAFFIN IP	KG
56	LIGHT LIQUID PARAFFIN IP	KG
57	MANNITOL IP	KG
58	ASPARTAME IP	KG
59	CITRIC ACID MONOHYDRATE IP	KG
60	SODIUM CARBOXY METHYL CELLULOSE IP (SOD.CMC)	KG
61	EUDRAGIT L -100	KG
62	SODIUM SACCHARIN BP	KG
63	STARCH IP (1500)	KG
64	CETOMACROGOL 1000 BP	KG
65	CETO STEARYL ALCOHOL IP	KG
66	DISODIUM EDETATE IP (EDTA)	KG
67	BUTYLATED HYDROXY TOLUENE IP (BHT)	KG

68	SORBITOL 70% IP	KG
69	STARCH IP	KG
70	HPMC IP (K 100M DOW)	KG
71	GELATIN 120 BLOOM IP	KG
72	GELATIN 180 BLOOM IP	KG
73	HPMC IP (K 4 M)	KG
74	HYDROXY PROPYL CELLULOSE (HPC) IP LS 21	KG
75	HPMC IP (E5)	KG
76	HPMC IP (E-15)	KG
77	PVP IP (K 90)	KG
78	COLLOIDAL SILICON DIOXIDE IP	KG
79	BOROCIN PHARMA	KG
80	POLYETHYLENE GLYCOL- 6000 IP	KG
81	LACTOSE IP (DCL -11)	KG
82	F.C PROTECTAB EC-1	KG
83	STEARIC ACID IP	KG
84	MICROCRYSTALLINE CELLULOSE IP (PH-102)	KG
85	CREMOPHOR RH-40	KG
86	PHARMASOLVE	KG
87	KYRON T-134	KG
<b>SR. No.</b>	<b>Preservatives for liquids</b>	
1	BENZYL ALCOHOL	KG
2	SODIUM BENZOATE IP	KG
3	PARA CHLORO META CRESOL IP ( PCMC)	KG
4	SODIUM PROPYL PARABEN IP	KG
5	SODIUM METHYL PARABEN IP	KG
6	METHYL PARABEN IP	KG
7	PROPYL PARABEN IP	KG
<b>SR. No.</b>	<b>Coating solvents/Liquids</b>	
1	DI-ETHYL PHTHALATE IP	KG
2	DI-BUTYL PHTHALATE IP	KG
3	GLYCERINE IP	KG
4	POLYSORBATE 80 (TWEEN 80) IP	KG
5	PROPYLENE GLYCOL IP	KG
6	POLYETHYLENE GLYCOL-400 (HUNTS/SHELL/INDIA GLYCOL)	KG
7	METHYLENE CHLORIDE IP	KG
8	ACETONE IP	KG
9	ISO PROPYL ALCOHOL IP	KG
10	DI-ETHYL AMINE BP	KG
	<b>Total no. Of items</b>	<b>152</b>

## **Category –II**

<b>Sr. No</b>	<b>Excipient</b>	<b>Unit</b>
1	Acacia	KG

2	Alginate	KG
3	Alginic Acid	KG
4	Aluminum Acetate	KG
5	*Benzyl Alcohol	KG
6	*Butyl Paraben	KG
7	*Butylated Hydroxy Toluene	KG
8	Citric acid	KG
9	Calcium carbonate	KG
10	*Candelilla wax	KG
11	Croscarmellose sodium	KG
12	Confectioner sugar	KG
13	Colloidal silicone dioxide	KG
14	Cellulose	KG
15	Plain or anhydrous calcium phosphate	KG
16	Carnuba wax	KG
17	Corn starch	KG
18	Carboxymethylcellulose calcium	KG
19	Calcium stearate	KG
20	Calcium disodium EDTA	KG
21	*Copolyvidone	KG
22	*Castor oil hydrogenated	KG
23	Calcium hydrogen phosphate dihydrate	KG
24	Cetylpyridine chloride	KG
25	Cysteine HCL	KG
26	Crosspovidone	KG
27	calcium phosphate di or tri basic	KG
28	Dibasic Calcium Phosphate	KG

29	Disodium hydrogen phosphate	KG
30	Dimethicone	KG
31	Erythrosine Sodium	KG
32	Ethyl Cellulose	KG
33	Gelatin	KG
34	Glyceryl monooleate	KG
35	Glycerin	KG
36	Glycine	KG
37	Glyceryl monostearate	KG
38	Glyceryl behenate	KG
39	Hydroxy propyl cellulose	KG
40	Hydroxyl propyl methyl cellulose	KG
41	Hypromellose	KG
42	HPMC Pthalate	KG
43	Iron oxides or ferric oxide	KG
44	Iron oxide yellow	KG
45	Iron oxide red or ferric oxide	KG
46	Lactose hydrous or anhydrous or monohydrate or spray dried	KG
47	Magnesium stearate	KG
48	Microcrystalline cellulose	KG
49	Mannitol	KG
50	Methyl cellulose	KG
51	Magnesium carbonate	KG
52	*Mineral oil	KG
53	*Methacrylic acid copolymer	KG
54	Magnesium oxide	KG
55	Methyl paraben	KG

56	Povidone or PVP	KG
57	PVP K-30	KG
58	Polysorbate 80	KG
59	*Propylene glycol	KG
60	Polyethylene oxide	KG
61	Propylene paraben	KG
62	Polaxamer 407 or 188 or plain	KG
63	Potassium bicarbonate	KG
64	Potassium sorbate	KG
65	Potato starch	KG
66	Phosphoric acid	KG
67	Polyoxy140 stearate	KG
68	Sodium starch glycolate	KG
69	Starch pregelatinized	KG
70	Sodium crossmellose	KG
71	Sodium lauryl sulfate	KG
72	Starch	KG
73	Silicon dioxide	KG
74	Sodium benzoate	KG
75	Stearic acid	KG
76	Sucrose	KG
77	Sorbic acid	KG
78	Sodium carbonate	KG
79	Saccharin sodium	KG
80	Sodium alginate	KG
81	Silica gel	KG
82	Sorbiton monooleate	KG

83	Sodium stearyl fumarate	KG
84	Sodium chloride	KG
85	Sodium metabisulfite	KG
86	Sodium citrate dihydrate	KG
87	Sodium starch	KG
88	Sodium carboxy methyl cellulose	KG
89	Succinic acid	KG
90	Sodium propionate	KG
91	Titanium dioxide	KG
92	Talc	KG
93	Triacetin	KG
94	Triethyl citrate	KG

***\*Note: - 1. Some of material may be repeated in Annexure-I and Annexure-II, they may differ in pharmacopoeia standards i.e. IP/BP/USP-NF OR in assay value. The one material will be considered separate in each category.***

***2. Some of solvents & high viscosity liquid's marketed packs may be in litres but are used in Kilograms in pharmaceuticals. Some units are given in KG.***

You are therefore requested to offer your Product range (Hardcopy & CD) with prices and Institutional Discount pertaining to above mentioned items only either on your company Letter Head or in the printed form duly authenticated by manufacturer strictly in accordance with the Bid Submission Format Attached herewith as per the following schedule.

Last date of receiving of Tender	21 <sup>st</sup> July, 2016 upto 2.30 PM
Date of opening of tender	21 <sup>st</sup> July, 2016 at 3.00 PM
Venue	IIIM, Stores & Purchase Section, Jammu-180001



The complete offer as per the format should reach IIIM as per the above mentioned schedule at the following address:-

The Director,  
Indian Institute of Integrative Medicine Post Bag  
No. 3, Canal Road  
Jammu-180001.

Instruction:-The bidders are requested to go through the terms & conditions carefully before submitting their bids.

(Praphul Kumar)  
Store & Purchase Officer

## Terms & Conditions

Bid Security (EMD) is not applicable.

1. Prices: The prices to be quoted should be given as discount on Net Dealer Price (NDP) for each category of item expressed in terms of percentage (%) on the NDP.
2. The bidder is required to attach the printed price-list of the manufacturer in hard & soft copy. In exceptional circumstances when the printed price list is not ready, the bidder can submit a computer generated list of the prices of the offered item which should be duly certified by the manufacturer. However, as soon as the printed version of the price-list is ready, the RC holder (Manufacturer) shall submit the same immediately.
3. Manufacturer authorization for each brand in the price list having validity for financial year 2016-17 must be enclosed. The authorization should clearly mention whether it is exclusive or open in India.
4. Delivery: All the items shall be supplied on FOR destination (CSIR-IIIM, Central Stores, Jammu/Srinagar) basis. The stores shall be supplied within a fortnight for the supplies against ex-stock deliveries. In case the firm does not supply the materials within the stipulated time schedule; cancellation of order can be considered.
5. Late Delivery Penalty: Delivery date mentioned in our order should be strictly adhered to otherwise we reserves rights not to accept delivery in part or full or to claim late delivery penalty at 0.5 % per week subjected to a maximum of 10% of total value of purchase order from the vendor for non-compliance of the ARC terms and conditions.
6. Validity: The rate contract will generally be valid for one year which can be extended or curtailed on mutual consent to a period as decided by the Director, IIIM, Jammu. However, the Rate Contract holder reserves the right to accept or not to accept the extension.
7. The Rate Contract (RC) shall be in the nature of a standing offer for the specified range of products from the supplier for the contracted period. However, there shall be no guarantee of drawal of any item for a minimum or specified quantity during the contract period.
8. Once a Purchase Order is placed on the supplier for supply of a definite quantity in terms of the rate contract during the validity period of the RC that Purchase Order shall become a valid and binding contract between the supplier and the IIIM.
9. There will be no upward change in the price structure during the currency of contract except when statutory levies are made applicable by Govt. through notifications/regulations.
10. However, if there happens to be a downward revision in prices of the items concerned during the contract period, the benefit of the price reduction shall be passed on to the Institute. IIIM reserves the right to renegotiate the price with the RC holders.
11. Price charges for the stores supplied under rate contract should under no event exceed the lowest price at which the party sells the items of identical description to any other Institute/organizations during the period of contract.
12. IIIM, Jammu reserves the right to enter into parallel Rate Contract for similar items any time during the period of rate contract with one or more parties.
13. The rate contract may be terminated at any time by giving 30 days notice by either side.
14. Payment: Payment will be made against bill for supply of the materials within 30 days

after delivery and Inspection. Part payment against an order is severely discouraged. No payment will be made in advance.

15. The contracted items so supplied will have to be of high quality and grade. In any event if chemicals/solvents or any other material are found to be inferior quality the supplier is liable to be blacklisted. IIMM reserves the right to test the chemicals & solvents and other materials for their quality if it so desires.
16. Taxes & levies if any are to be specified clearly in the bid as well as in the enclosed Proforma. The Institute does not issue any Form C or Form D of sales tax.
17. The acceptance of the tender will rest with the Director IIMM Jammu, which does not bind him to accept partially or wholly the tender received and he may reject the offer without assigning any reason thereof.
18. Bulk discount must be mentioned with the breakup.
19. In case of imported items. Price list in foreign currency must be enclosed.
20. We are 100% exempted from payment of excise duty under Notification No. 10/97 dated 01.03.1977. IIMM is registered with Department of Scientific and Industrial Research Govt. of India New Delhi. In case of custom duty we are entitled to pay a concessional custom duty on the given product as specified by the custom authorities from time to time.
21. Any firm having Bonded Warehouse shall be preferred. If the firm has the facility of bonded warehouses, the modalities of supply & exemption shall be mentioned clearly.
22. The IIMM is entitled to place Purchase orders up to the last day of validity of the rate contract and, though supplies against such Purchase orders will be affected beyond the validity period of the rate contract, all such supplies will be guided by the terms & conditions of the rate contract.
23. The tenders are liable to be rejected if the above conditions are not complied with.
24. Conditional tender shall not be accepted.
25. In case of emergency, the lab/ Institute may purchase the same item through adhoc contract with a new supplier.
26. The purchase order may be placed on any of the R/C holder and no Comparative Statement (CS) of the prices is required to be prepared for the purchase of items on RC basis.
27. The rate contract will be guided by " Fall clause" ( The fall clause provides that if the rate contract holder reduces its price or sells or even offer to sell the rate contracted goods following conditions of sale similar to those of the rate contract, at a price lower than the rate contract price, to any person or organization during the currency of the rate contract, the rate contract price will be automatically reduced with effect from that for all the subsequent supplies under the rate contract and the rate contract amended accordingly.)
28. Please furnish the undertaking that offered discount//Prices is final discount/prices and in nowhere you and your dealers supplied less than the quoted offer/prices. In case at any stage it has come to the notice of IIMM then IIMM have the right to recover the difference amount from the pending bills or raise the advise to recover the amount against the manufacturer.

Only one dealer is acceptable and the dealer proposed/ finalized once may not be changed

without the consent of IIM, Jammu.

29. Please submit the offer with all terms and conditions and discount. Printed Price list may please be submit as attachment.
30. Warranty: - The tenderer shall be fully responsible for the manufacturer warranty in respect of quality and workmanship of the materials covered in the Rate Contract. In case of any defects found at the time of use, the supplier will provide free replacement or refund the amount charged for that item.
31. Termination of the Contract; Normally, the rate contract can be terminate at any time by giving ONE MONTH'S notice by either party. However, Director, IIM Jammu reserves the rights to terminate the contract any time without assigning any reason what so ever.
32. Disputes: Any dispute arising between the manufacture/supplier and the Institute relating to any matter with regard to the rate contract, and the parties fails to resolve the dispute/difference by mutual discussion, the same will be referred to the Director General, CSIR, Anusandhan Bhawan New Delhi for his sole arbitration and decision thereof shall be final and binding upon both the parties i.e. manufactures/suppliers and Purchaser.
33. Jurisdiction: All disputes arising out of this contract will be subjected to the jurisdiction of the law of courts in Jammu only. The language of the legal proceeding will be English only.

(Praphul Kumar)

Store & Purchase Officer

**Bid Submission Format (must be filled by the supplier)**

(Please submit your bid in the given format)

Tender Ref. No.	
Name of Supplier.	
Whether Price list for 2016-17 is printed or duly certified computer generated.	
List of items for which the rate contract is applied (mention no. of pages in price list <b>i.e from page no. —to--page no.</b> )	
In case of imported items, mention the name of manufacturer in the price list for <b>which rate contract is applied.</b>	
Whether all the authorization for all the <b>for all the manufacturers is enclosed.</b>	(yes/no)
Is there any open authorization in India if <b>yes</b>	
In case of imported items whether price list in foreign currency is attached.	(yes/no)
Discount offered on the printed price	
Packing & forwarding charges if any	
Dry ice charges if any	
VAT/Taxes	
Delivery period from ex-Stock	
If item is not in Ex-Stock please mention delivery period.	
Whether you accept that if the ordered material is not supplied in the above mentioned period then IJIM reserves the right to cancel the order/not accepts the ordered materials.	(yes/no)
Whether you have read and understood the terms and conditions mentioned above from Sr. no. 1 to 33 and whether you accept it unconditionally.	(yes/no)

(SIGNATURE OF TENDERER)

Name:

Designation:

Address:

Company's Seal: