



CSIR-INDIAN INSTITUTE OF INTEGRATIVE MEDICINE

(Formerly known as Regional Research Laboratory)

CANAL ROAD, JAMMU-180001(INDIA)

Telephone/Fax :-0191-2585032; Website: <http://www.iiim.res.in>

Email : praphul.spo@iiim.res.in

NIT No. 65(48)15/P

Dated 30.06.2016

Subject:- Notice Inviting Tender For Rate Contract for Supply of Animal Feeds.

Dear Sirs,

On behalf of the Director IIIM Jammu, sealed tenders are invited for entering into rate contract for supply of below mentioned animal feeds **on Double Bid basis. i.e. Technical Bid part 1 and Price Bid Part II.** You are therefore requested to send us the detailed and sealed quotation, giving our tender reference and date of opening on the covering envelope.

S.No.	Description of Materials	Qty.	Required Pack Size
1.	Pelleted Feed for Rat (50% breeder, 50% maintenance diet)	22500 kg	25 kg bag
2.	Pelleted Feed for Mice	26250 Kg	25 kg bag
3.	Pelleted feed for Guinea Pig	2500 Kg	25 kg bag
4.	Pelleted feed for Rabbit	2000 kg	25 kg bag
(Detailed specifications as per Annexure "A" enclosed.)			

You are requested to also furnish with your quotation the literature, catalogue etc. The complete bids i.e., **Technical Bid part 1 and Price Bid Part II** signed by authorized signatory should be duly mailed by courier/speed post which should reach to the address of the Stores & Purchase Officer, Indian Institute of Integrative Medicine, Canal Road, Jammu-180001 and will be opened on below mentioned date and time in the presence of bidders who chose to attend.

The bids must reach this office on or before 21.07.2016 up to 15.00 hours (IST) and Part-I of bid will be opened on the same day at 15.30 hours. (IST).

Prices should be quoted on FOR IIIM, Jammu and per unit basis.

Discount: Institutional Discount, if any allowed should be mentioned specifically.

Taxes and Levies: Should be mentioned in the offer. J&K Entry Tax may also be mentioned separately. Presently the same is 13.5%

Excise Duty: We are exempted for payment of Excise duty and necessary Duty Exemption Certificate can be issued accordingly.

Delivery: Within the lead-time is the essence of the order and is to be specifically mentioned in the order.

Payment: Our standard mode of payment of the "Payment after delivery, inspection and satisfactory acceptance of material.

Validity of rates: The rates may be kept open at least for one year.

Warranty/Guarantee: Quotation should specifically mention the warranty clause. Other terms, if any, can be made applicable only after mutual consent / acceptance of IIIM Jammu & Supplier. The quotation should be unambiguous and Terms and Conditions are to be specified clearly. Right of acceptance / rejection of Tender is reserved with Director, IIIM, Jammu.

Note: - In case the parties want to quote as Indian agents of foreign suppliers, the following terms may be specified in clear terms in their offers.

1.FOB / CIF Price. 2.Country of origin, 3.Shipping details, 4. Agency commission if applicable.

Cliential list of the reputed Institutes of similar nature of last three years may be attached with the Tender Document.

Stores and Purchase Officer

CSIR-INDIAN INSTITUTE OF INTEGRATIVE MEDICINE

Canal Road, Jammu Tawi-180001(India)

Phone/Fax: 0191- 2585032, E.mail: praphul.spo@iiim.ac.in.

NIT No. 65(48)15/P

Dated: 30.06.16

Terms and Conditions Enclosure to Tender Notice No. 65(50)15/P

Sealed Tenders are invited **on Double Bid basis. i.e. Technical Bid part 1 and Price Bid Part II.** from the parties for the supply of Animal Feeds for the Animal House housing various species of Animals for R&D Purpose and other sections of the laboratory for a period of one year from the date of commencement of contract/price agreement with successful tenderer. The Tender/bids should reach in the office of the Stores and Purchase Officer, Indian Institute of Integrative Medicines, Canal Road, Jammu by 21.06.15 at 3.00PM and **and Part-I of bid will be opened on the same day at 3.30PM** in the presence of tenderers who wants to be present at that time. The rates are to remain valid for a period of one year and no increase is permissible during the currency of the contract.

- The Tender/Quotation should be submitted by the regular supplier/Govt Contractor, on the letter head/Tender Form. The inner cover of envelope must indicate :
 - a. Tender for Animal Feeds
 - b. **Technical Bid** of Tender No. 65(48)15/P to be opened on 21.06.15 at 3.30PM.
- The bids should be submitted in English language.
- The price should be mentioned in both figures and words.
- Unit price should be mentioned for each item in the schedule of requirement by the bidding party.
- All charges, duties, taxes and levies should be mentioned clearly in the **Price Bid Part II.**
- Bids are to remain valid for 90days after its opening by the IIIM and in exceptional circumstances the IIIM Jammu may solicit the bidders consent in writing for extension of validity period beyond 3 month. The bidder-granting request in any case may not be permitted to modify the bid.
- In case the bids are invited on two bid system, the bidder shall submit the bids in two separate parts. One part shall contain technical bid comprising all documents listed under **Annexure A** excepting the price. The other part shall contain the price bid.
- Late/ delay bids will not be entertained.
- The bidder may withdraw the bid after its submission, provided that written notice of the modification or withdrawal is received by the IIIM Jammu prior to the deadline prescribed for submission of bids.
- No bids will be modified subsequent to the deadlines for submission of bids.
- No bid is to be withdrawn in the interval between the deadline for submission and expiry of the period of bid validity specified by the bidder on the bid.
- The IIIM will open all the bids so received before deadlines in the presence of bidder's representatives who choose to attend the bid opening process. They will sign the register maintained for invitation of bids evidencing their attendance. In case, the opening date happens to be holiday, the bids will be opened on the next working day. In two part bidding, the financial bid shall be opened only after the technical evaluation.

- The IIM Jammu will reject a bid, which is not substantially responsive. [A substantially responsive bid is one, which conforms to all the terms and conditions of the NIT](#)
- IIM Jammu reserves the right to accept any bid and to reject any bid or to annul the bidding process and reject all the bids at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected Bidder or bidders of the grounds for the IIM's action.
- **[Award of order/contract](#)** : The IIM Jammu will award the order/Contract to the successful Bidder whose bids have been determined to be substantially responsive
- **[Fall clause](#)**
The price quoted by the supplier should not be higher than the maximum retail price, if any, for the stores/materials/equipment and the same shall not be higher than the price usually charged by the supplier for stores of the same nature, class or description to any other party especially to CSIR Laboratories.
- **[Submission of the bids.](#)**
All bids complete in all respect must reach the IIM within the last date and time of receipt/opening of bid stipulated above. No extension shall be allowed for any reason what so ever.
- **[Inspections and Tests](#)**
The IIM or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Contract specifications at no extra cost to the IIM Jammu.

The inspections and tests will be conducted at point of delivery and/or at the Goods on final destination. i.e., IIM Jammu.

Should any inspected or tested Goods fail to conform to the specifications, the IIM may reject the goods and the Supplier shall either replace the rejected Goods or make alterations necessary to meet specification & requirements free of cost to the IIM .

The IIM 's right to inspect, test and, where necessary, reject the Goods after the Goods' arrival at its Site shall in no way be limited or waived by reason of the Goods having previously been inspected, tested and passed by the IIM or its representative prior to the Goods shipment.

- **[Supply & Certification:-](#)**

Supply of material is to be made in staggered delivery manner and strictly as per the dispatch schedule, will be provided with purchase order/Award letter.

Supplier has to attach the sterilization certificate with the each supply of Highly Nutritious feed duly signed by the authorized signatory of the institute where the sterilization has been done.

The rate and terms of contract once agreed would be valid initially for a period of one year, which may be extended by the Director IIM Jammu subject to better performance and acceptance of supplier.

- **[Packing :-](#)**

The Supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination as indicated in the Contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.

- **[Delivery and Documents](#)**

Delivery of the goods shall be made by the Supplier within the stipulated period as purchase order in pursuance of notification of award of contract. Time and date of delivery are the essence of the contract. The time for and the date of delivery of the stores stipulated shall be deemed to be of the essence of the contract and delivery must be completed not later than the date(s) specified as agreed between IIIM & Supplier.

TERMS OF PAYMENT :

a) For Indigenous supplies:-

The payment shall be made within 30 days from the date of receipt of invoice after satisfactory installation, inspection and acceptance of material at IIIM Jammu. The Supplier's request(s) for payment shall be made to the IIIM in writing, accompanied by Tax/Retail invoice describing, as appropriate, the Goods delivered and the Services performed, and by documents, submitted pursuant to GCC Clauses, and upon fulfillment of other obligations stipulated in the contract. Payment shall be made in Indian Rupees by way of Demand Draft/crossed account payee Cheque /electronic transfer through State Bank of India, Hari Market branch, Jammu (J&K). No advance payment will be made.

b) For import supplies

As a standard practice in case of import by IIIM Jammu, payment shall be made by IIIM Jammu through an irrevocable letter of credit to the extent of 80% on production of shipping documents and proof of dispatch and the balance 20% will be paid after completion of installation, commissioning and acceptance of the system/equipment to the entire satisfaction of council/ IIIM and on production of performance bank guarantee for 20% F.O.B value valid for 12 months from the date of acceptance either by the manufacturer or their Indian subsidiary/agents. Payment terms by the bidders must be mentioned explicitly in the bid document. Consideration of any other terms regarding payment will be prerogative of Director IIIM Jammu.

Penalty Liquidated Damage

If the Supplier fails to deliver any or all of the Goods or to perform the Services within the period(s) specified in the Contract, the IIIM shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as penalty, a sum equivalent to 1 % per week and the maximum deduction is 10% of the contract price of the delivered price of the delayed Goods or unperformed Services for each week or part thereof of delay until actual delivery or performance. Once the maximum is reached, the IIIM may consider termination of the Contract pursuant to GCC Clause.

Applicable Law

The contract shall be governed by the Law of Contract for the time being in force Irrespective of the place of delivery, the place of performance or place of payment under the contract, the contract shall be deemed to have been made at the place from which the acceptance of tender has been issued i.e. IIIM Jammu.

Notices

For the purpose of all notices, the following shall be the address of the IIIM Jammu.

Director,
Indian Institute of Integrative Medicine
(Formerly Known as RRL)
Canal Road, Jammu-180001 (J&K) India

Yours faithfully,

Stores & Purchase Officer

Bid Performa-1

(To be submitted on the letterhead of the company submitting the bid document)

To
The Director,
Indian Institute of Integrative Medicine,
Canal Road Jammu-180001 (J&K) India.

Ref: Tender No.....

Dated :....., 2016

Sir,

Having examined the bidding documents and having submitted bid for the same, we, the undersigned, hereby submit the bids i.e., **Technical Bid part 1 and Price Bid Part II** for **Rate contract for supply of Animal feeds** as per the schedule of requirements and in conformity with the said bidding documents.

We hereby offer to Supply and install the material as per schedule of requirement at the prices and terms & Conditions mentioned in the enclosed schedule of requirement.

We do hereby undertake that, in the event of acceptance of our bid, the Services shall be made as stipulated in the tender document/ schedule of requirement and that we shall perform all the incidental services.

We enclose herewith the complete Bids as required by you. This also includes:
Price Schedule as per requirement.

We agree to abide by our offer for a period of 90 days from the date fixed for opening of the bid documents and that we shall remain bound by a communication of acceptance within that time. We have also carefully read and understood the terms and conditions of the bid document and we do hereby undertake to supply as per these terms and conditions.

It is also Certified that the bidder is: .

A sole proprietorship firm and the person signing the bid document is the sole proprietor/constituted attorney of sole proprietor,

Or

A partnership firm, or a company and the person signing the bid document is a partner of the firm and he has authority to refer to arbitration disputes concerning the business of the partnership by virtue of the partnership agreement/by virtue of general power of attorney,

Signature of Bidder & Full Address & Date

Details of enclosures:

Telephone No. Fax No. E-mail:

COMPANY SEAL

Annexure "A"

Pellet feed for Research Lab animals (Mice, Rat, Guinea Pig and Rabbit)

Technical specifications

1. Qualified Manufacturers or their authentic dealers: Quality research Lab Animal feed (Breeder and maintenance diet) for Mice, Rat, Guinea Pig and Rabbit from reputed ISO9001:2008 certified manufactures.
2. Manufactures should have at least 3 years experience of regular (un interrupted) supply of Bulk quantity of pelleted laboratory animal feed to Animal houses of reputed National Research institutes/pharmaceuticals Industry working In the area of high quality research/Drug discovery and development.
3. List of Clients of similar nature of R&D should be part of tender document.
4. Composition and analysis report (proximate and contaminants) should be part of tender document.
5. The pelleted feed should be complete balanced diet based on international standard of nutritional requirement of each Research lab animal species i.e. mice ,Rat, Guinea Pig and Rabbits
6. Feed should be made from good quality human food grade ingredient like wheat, maize, Roasted Bengal Gram, casein, vegetable oil(ISO Certified source),skimmed milk powder(ISO certified source), etc. and should contain adequate amount of all essential minerals and vitamins in adequate and required amount.
7. Feed should have good palatability with no undesirable odors.
8. Feed should be autoclavable or Gamma irradiated(5M rad) and bioavailability of nutrient after autoclaving should be at par with the nutritional requirement of individual species(presumed losses due to autoclaving should be accounted for)
9. Approximate nutrient composition of the feed should be as below:-

a) Protein 19-22%,

Internationally accepted quantity of amino acids:-Arginine, Cystine, Glycine, Histidine, Isoleucine, Leucine, Lysine, Methionine, Phenylalanine, Tyrosine, Threonine, Tryptophan, Valine, Serine, Aspartic Acid, Glutamic Acid, Alanine, Proline, Taurine etc.

(Taurine should not be part of Guinea Pig diet)

b) Fat (Ether extract-6-10% & acid hydrolysis 7-11% for Rat and Mice),

(Ether extract 4-4.5%,& acid hydrolysis 5-6% for Rabbit & Guinea Pig)

Internationally accepted quantity of Cholesterol, Linoleic Acid, Linolenic Acid, Arachidonic acid, Omega-3 fatty acids, Total saturated fatty acids, Total monosaturated fatty acids etc.

c) Fiber (crude)-Aprox. 4% for Rat, Mice and

Aprox.14-15%for Guinea Pig ,Rabbit

Internationally accepted quantity of Neutral Detergent Fiber, Acid Detergent fiber, etc.

d) Nitrogen free extract(by difference)

Aprox 49-54% for Rat and Mice ,

Aprox 41-44% for Guinea Pig,Rabbit

Internationally accepted quantity of Starch,Glucose,Fructose,Sucrose etc
(Lactose should be included in the Guinea Pig diet)

e) Total digestible Nutrient: Aprox 76-83%,

Gross Energy (Kcal/gram) 4-5, Physiological fuel value (Kcal/gram) aprox 3.4 -3.8,
Metabolizable energy (Kcal/gram) 3.17-3.40.

f) Minerals Ash : Aprox 5.4-6.5% for Rat& Mice, Aprox 7.4 for Guinea Pig &Rabbit

Internationally accepted quantity of calcium, Phosphorus, Phosphorus(non hydrate), Potassium, Magnesium, Sulfur, Sodium, Chloride, Fluorine, Iron, Zink, Manganese, Copper, Cobalt, Iodine, Chromium, Selenium .

g) Vitamins: Internationally accepted quantity of carotene ,Vitamin K, Thiamin hydrochloride,
Riboflavin, Niacin, Pantothenic Acid, Choline Chloride, Folic Acid, Pyridoxine, Biotin,VitaminB12Vitamin A, Vitamin D, Vitamin E,(Ascorbic Acid required only in Guinea Pig diet)

g) Calories Provided by:

Rat& Mice: Protein aprox 22-23%,

Fat (Ether extract) aprox 16-24%,

Carbohydrate aprox 53-62%.

Rabbit Guinea Pig: Protein aprox 26-29%,

Fat (Ether extract) aprox 13-14%,

Carbohydrate aprox 53-62%.

10. Feed should be free from or have within internationally permissible limits heavy metals like lead, Arsenic, Cadmium, Nickel, Mercury, etc.,
11. Feed should be free from toxins like Aflatoxins, chemical contaminants like insecticides, rodenticides, hormones, antibiotics, fungicides and microbial contaminants like bacteria, moulds, fungi, etc.
12. Each bag of feed should be well labeled with the type of feed, Date of manufacturing, Date of expiry and Batch no.
13. Feed should have a shelf life of at least 4-5 months.
14. Vendor should provide detailed analysis report for the critical nutrient parameters, microbial and chemical contaminants and heavy metals from a NABL accredited or equivalent laboratory for batches supplied at IIM, JAMMU.
15. Random chemical analysis of feed will be carried out for its nutritional composition by IIM, JAMMU to monitor the quality of feed , time to time.
16. Defective or poor quality item must be replaced on FOR IIM Stores basis within 30days of inspection and intimation to the vendor.

17. The delivery time required after necessary order should be mentioned by the vendor in his offer and will have to be strictly adhered to.

18. Bidders are required to submit at least 1kg of sample of each feed to be checked its palatability, wastage as dust and physical texture before and after autoclaving.

S.NO	Research Lab Animal Feed/Diet	Quantity	
1.	Pelleted feed for Rat (50% breeder,50% Maintenance diet)	22,500 kg	
2.	Pelleted feed for Mice (-do-)	26,250 kg	
3.	Pelleted feed for Guinea pig (-do-)	2500 kg	
4.	Pelleted feed for Rabbit (-do-)	2000 kg	

Stores and Purchase Officer