



CSIR-INDIAN INSTITUTE OF INTEGRATIVE MEDICINE
CANAL ROAD JAMMU-180001
WALK-IN-INTERVIEW
ADVERTISEMENT NO.13/2018

Engagement of Consultants for Non-R&D Work under the GAP project [GAP No:2169- Industrial Biotechnology Park (IBTP) Handwara, J&K]

CSIR-Indian Institute of Integrative Medicine, Jammu, invites bright, dynamic & qualified individuals for engagement as Consultant(s) in Industrial Biotechnology Park (IBTP) Handwara (J&K), under GAP-2169, for performing various Non-R&D specialized functions tenable at CSIR-Indian Institute of Integrative Medicine Branch, Sanat Nagar, Srinagar-190005.

- The details including eligibility criteria, terms & conditions and application proforma of the above advertisement are attached at Annexure-I, II & III respectively.
- Interested candidates, fulfilling aforesaid eligibility criteria may present themselves before **Selection Committee** alongwith application in the prescribed proforma on **24th August, 2018 at 10.00 AM** in the Conference Hall CSIR-IIIM Branch Sanat Nagar, Srinagar-190005.

ANNEXURE-I

ELIGIBILITY CRITERIA

The consultants proposed for engagement should be

Post Code	Name of the post	No. of Positions	Educational Qualification	Upper Age limit	Emoluments	Job description
01	Consultant	01	PhD in Biotechnology	45 years*	Rs 32000/- Fixed	Raising nursery of MACs, creation of micropropagation facility, extension of MACs
02	Consultant	01	PhD in Biotechnology	45 years*	Rs 32000/- Fixed	Operation and maintenance of distillation facility at the Biotechnology site and extension of MACs
03	Consultant	01	Retired Naib-Tehsildar/Tehsildar	65 years*	As per rules**	Demarcation of the site, plots for establishment of the business enterprise and demarcation of the sites for cultivation of Aromatic crops purpose

* **Age shall be reckoned as on the date of interview.**

** **Emoluments per month for post code 03 will be paid as per project provision/GOI Rules for retired government officers/officials.**

TERMS & CONDITIONS

1. Period of engagement

The engagement shall be initially for a period of one year or till further orders whichever is earlier. The tenure of the contract can be extended depending upon the performance of the Consultant or functional requirement of the Department with the approval of the Competent Authority.

2. Selection procedure

The engagement will be purely on contract basis. Applications received in response to this advertisement will be shortlisted on the basis of qualifications of applicants. Consultants will be selected from shortlisted candidates after interview.

3. Emoluments/Remunerations

As stated in column 6 of the eligibility criteria.

4. Scope of Duties

During the period of such engagement, the Consultants would be required to perform any work as assigned to them by Controlling Officer IBTP Handwara (J&K) or elsewhere where they are posted to work as Consultant.

5. Leave

The Consultant would not be entitled to any kind of regular leave. However, they would be entitled to Casual Leave of 8 days in a calendar year, to be calculated on pro-rata basis.

6. TA/DA

No TA/DA is admissible for joining the assignment or on its completion. Should they be required to travel outside their place of positing in connection with the work of the CSIR-IIIM during the period of their engagement they will be entitled to draw TA/DA, if required for office work, as per normal rules as applicable to any serving Officer of an equivalent rank in CSIR-IIIM

7. Office time and working hours

Engagement of Consultants would be on full time basis. Working hours shall be from 9.00 AM to 5.30 PM during working days including half an hour lunch break in between. They will not be allowed to take any other assignment during the

period of contractual engagement. The Consultant may be called on Saturday/ Sunday/other Gazetted holidays, if required.

8. Tax deduction at Source

The Income Tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment for which the office will issue TDS certificate.

9. Confidentiality of data and documents

The Intellectual Property Rights (IPRs) of the data collected as well as the deliverables produced for the office shall remain with this office. No one shall utilize or publish or disclose or part with, to a third party, any part of the data or statistics or proceedings or information collected for the purpose of this assignment or during the course of the assignment for the office, without the express written consent of the office. The Consultant shall be bound to hand over the entire set of records of assignment to the office before the expiry of the contract, and before the final payment is released by the office.

10. Conflict of interest

The Consultant engaged by this office, shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of this office.

11. Termination of service

The engagement may be terminated at any time by the office without assigning any reasons by giving a notice of 15 days. In case, a Consultant desires to leave the assignment, he/she is to give 15 days' notice which can be curtailed /extended depending upon the workload.

12. Guidelines for the submission of the application

Candidate must bring duly completed applications in prescribed proforma at the time of Interview. The application should be submitted with the following documents:-

- a) Experience certificates (especially for Post Code 03).**
- b) Certificates in support of educational qualification.**
- c) Copy of retirement notification/PPO (For Post Code 03).**

APPLICATION PROFORMA

**APPLICATION FOR ENGAGEMENT OF CONSULTANTS IN CSIR-IIIM
CANAL ROAD, JAMMU-180001**

1.	Name in full (Block letter)					
2.	Educational qualification					
3.	Date of birth (Pl. attach proof)					
4.	Date of superannuation from Govt. service, if applicable					
5.	PPO No. (Enclose Xerox copy) in case applying for P.Code:03					
6.	Complete residential Address with phone No./mobile No.					
7.	E-mail ID, if any					
8.	Brief particulars of experience/ during last 5 years in case applying for Post Code 03.	Post held	From	To	PB/GP (6 th CPC Pay Level/Cell (7 th CPC)	Area of Experience
9.	Additional relevant information, if any, in support of your suitability for the said engagement. Attach a separate sheet, if necessary.					
10.	Name of two references preferably from the organization in which worked alongwith their Addresses and Contact Numbers.					

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I have read this document and ready to accept all the terms & conditions for engagement of Consultant.

(Signature of the Applicant)

Place: _____

Date: _____